

<b>JOPLIN POLICE DEPARTMENT</b>	<b>2-06 STANDARD OPERATING GUIDELINE</b>
<b>SUBJECT: Uniforms</b>	<b>REVIEW DATE: Annually - February</b>
<b>EFFECTIVE DATE: 7/24/2019</b>	<b>ACTION DATE:</b>
<b>AMENDS/SUPERSEDES: 12/1/2016</b>	<b>AMEND DATE: 02/09/2021</b>
<b>ACCREDITATION INDEX: 22.2.5, 26.1.1, 41.3.4, 41.3.5, 41.3.6, 53.1.1</b>	<b>APPROVED:</b>  <b>Chief of Police</b>

## I. POLICY

A Police Officer's uniform is the most visible representation of the Department and the City that employs the officer. The appearance of an officer's uniform and the manner in which it is maintained contributes to the perception citizen's form concerning the professionalism of the officer and his/her Department. Consequently, it is the policy of the Joplin Police Department to have members uniformed in a manner consistent with the highest professional standards of law enforcement.

## II. PURPOSE

To establish standards that regulates appearance requirements.

## III. PROCEDURES

### A. Uniforms (22.2.5)

1. The Joplin Police Department furnishes the following duty uniform items: (41.3.4)  
(See appendix 2-06 for a complete list of issued equipment)
  - Summer shirts
  - Winter shirts
  - Pants, year-round material
  - Hat
  - Winter coat
  - Gun belt and accessories
  - Gun holster
  - Handcuffs and case
  - Magazine pouch
  - Can of chemical spray
  - Badges
  - Name plates
  - Collar brass
  - Ties
  - Traffic-control vest
  - Body armor
  - Rain gear
  - Shoes or boots
  - 9mm Glock (models 17 / 19 / 26)
2. Patrol duty uniforms shall consist of an approved dark navy shirt, dark navy pants, and boots or shoes and black leather basket-weave gear. The items that make up the uniform will be approved by the Chief of Police and issued by the Police Department. Uniform shirts and coats shall display the department patch on each shoulder. (41.3.4)

- a. Class A Uniform: The Class A uniform will consist of the long sleeve uniform shirt with a department issued dark navy-blue tie and collar brass.
  - b. Class B Uniform: The Class B uniform will consist of the short sleeve or long sleeve uniform shirt with the open collar (no tie).
    - i. A black t-shirt with a round, tight fitting neck will be worn when the uniform shirt is worn with an open collar. No logo or lettering will be visible on the black t-shirt, hat, or gloves.
  - c. Class C Uniform: The Class C uniform will consist of black issued shirts and black BDU style pants, with black boots or shoes, black duty gear, and a black t-shirt with a round, tight fitting neck.
  - d. Summer Uniform: The approved summer uniform will consist of an issued dark navy-blue polo type shirt and dark navy-blue shorts or dark navy-blue tactical pants with black socks, black shoes, and black leather basket-weave gear. The summer uniform is usually worn during special details and requires prior approval before being worn.
3. Officers shall keep their uniforms clean and pressed, their shoes and other leather equipment polished and shined, and badges and name plates clean and bright. (26.1.1)
  4. Officers of the Uniformed Operations Bureau, including members assigned to serve the public at the front desk, and officers of other bureaus so ordered by their commanding officer, shall wear the regulation uniform and badge while on duty.
  5. Officers shall not wear tie tacks or tie bars on the uniform tie. (41.3.4)
  6. Officers shall not wear any item that does not conform to current uniform Regulation (41.3.4)
  7. Pens or Pencils shall be tucked inside the shirt pocket, out of sight.
  8. Officers assigned to special details may deviate from the uniform and equipment regulations at the direction of the Chief of Police.
  9. Employees wearing civilian clothing on duty shall present a neat and clean appearance. Employees shall wear clothing which is appropriate to the type of duties and citizen contact expected, or as approved by his or her supervisor, e.g., tie for men and equivalent skirt, blouse, or pants outfit for women are appropriate for business contacts; more informal sports clothing might be appropriate for late hours of work. Civilian dress should not be a source of negative comment from the community. (22.2.5)
  10. When uniform items are damaged or worn out and needing replacement, officers shall request replacement or repair in writing to their immediate supervisor, giving reasons why items were damaged.
  11. Brass: The uniformed bureau will wear gold brass when in a Class A uniform.
    - a. Name Plate: The name plate shall be worn on the flap of the right breast pocket, centered and horizontal with the top of the pocket, and placed with the top edge of the name plate along the second stitch line down from the top of the flap.

b. Collar Brass and Badge:

- i. Collar brass when worn on closed-collar shirts (Class A) shall be centered from the lapel to the outer point, horizontal to the top of the collar, and one-half inch from the front edge of the collar.
- ii. The badge will be worn above the left breast pocket in the position provided on the uniform shirt.

12. Uniform Emblems and Insignias: All supervisors above the rank of Sergeant shall wear rank insignias on the collar. Uniformed Sergeants and Corporals shall wear rank chevrons on each arm. Field Training Officers in good standing will be allowed to wear a rank chevron on each arm indicating that they are an FTO. All other uniform personnel shall not be permitted to wear any rank emblems, insignias, or patches on their uniform.

13. Gloves: Uniform gloves shall be black leather or simulated leather.

14. Neck Scarf: During winter, officers may wear black or dark blue neck scarves.

15. Jewelry: All personnel shall be conservative in wearing jewelry while on duty. Jewelry shall be limited to a minimum and shall not distract from uniform appearance. Necklace visible to public view, large costume rings, and bracelet jewelry with large stones will not be permitted.

16. Unauthorized Equipment (41.3.4)

- a. Saps, billy clubs, sap gloves or any other equipment, not authorized by the department, will not be carried or used by any member of the Joplin Police Department.

17. No member shall chew gum, or have toothpicks, pipes, or other items protruding from the mouth, while making personal contacts with citizens in the performance of his or her duties in homes, offices, places of business, public places, or on the public streets.

B. Body Armor

1. The Joplin Police Department provides all commissioned employees with a bullet resistant vest for their safety. The department mandates the wearing of a protective vest by the Uniformed Operations Bureau personnel during uniformed field enforcement activities, for the safety and protection of the officer. Officers conducting office activities are not required to wear a protective vest, however they must have their department issued ballistic vests accessible for immediate use in their assigned vehicles. (41.3.5)

- a. The wearing of body armor becomes mandatory if members are involved in the execution of high-risk tactical duties (i.e., search warrants, hostage situations, etc.). (41.3.6)

C. Inspections

1. Uniformed Operations Officers shall maintain their uniforms and appearance in compliance with this general Order. Members assigned to the Uniformed Operations Bureau will be visually inspected daily by a Shift Supervisor. Inspections may include all items of the uniform, accessories, equipment, firearms, shoes, head and facial hair, and personal hygiene. The following standards will apply to uniformed members: (53.1.1)

- a. Uniform neat and clean;
- b. Uniform properly fitted and properly worn;
- c. Weapon, gun belt, accessories, and equipment are clean and operative;
- d. Head and facial hair are within regulations;
- e. Shoes are clean and polished; and
- f. Proper personal hygiene.

#### **IV. COMPLIANCE**

Violations of this policy, or portions thereof, may result in disciplinary action as described in the City of Joplin's Personnel Rules or the Joplin Police Department's Rules and Regulations and General Orders. Members of the Joplin Police Department, while assigned to or assisting other agencies shall comply with this policy.

#### **V. APPLICATION**

This document constitutes department policy, is for internal use only, and does not enlarge an employee's civil or criminal liability in any way. It shall not be construed as the creation of a higher legal standard of safety or care in an evidentiary sense, with respect to third party claims insofar as the employee's legal duty as imposed by law. Violations of this policy, if proven, can only form a basis of a complaint by this department, and then only in a non-judicial administrative setting.

Item	Quantity	Issued
Airport card		
ASP		
ASP Holder		
Badge		
Blue Book		
Business Cards		
Boots		
Buckle		
Clips		
Coat		
Collar Brass		
Commission Card		
DL Verified		
Hobble Restraints		
Flashlight, etc		
Flashlight holder		
FTO Manual		
Gas Card		
Gun		
Gun - Life Jacket		
Hand Cuffs		
Hat		
Hat Badge		
Hat Cover		
Holster		
Keepers		
Keys		
Mace		
Mace Holder		
Magazine Holder		
Metal Notebook Holder		
Mini Mag Light		
Mini Mag Light Holder		
Name Tag		
Pager		
Pants		
Policy Book		
Posse Box		
PPK Kit		
Radio		
Radio Holder		
Rain Coat		
Rubber Gloves		
Rubber Gloves holder		
Sam Brown Belt		
Shirts - LS		
Shirts - SS		
Shoes		
Tie		
Traffic Cone		
Traffic Template		
Traffic Vest		
Vest		
Vinyl Police Bag		
Whistle		

Department Issued Equipment  
Appendix 2-06