

General Information

BOARDS AND COMMISSIONS

GENERAL PROVISIONS—JOPLIN CITY CODE

“Section 2-101. ALL BOARDS AND COMMISSIONS—VACANCIES, HOW FILLED—
TWO TERMS DISQUALIFY.

Vacancies in any board or commission, including citizen members of the board of trustees of the policemen’s and firemen’s pension fund of the City of Joplin, Missouri, occasioned by removals, resignations, or otherwise, shall be reported to the City Council, and filled in a like manner as original appointments, except that is a vacancy is an unexpired term, the appointment shall be made only for the unexpired portion of that term. No members of any board or commission of the City of Joplin, Missouri, shall serve for more than two (2) successive full terms and shall not be eligible for further appointment to the board until one year after the expiration of the second full term. Provided, however, in the event a member of any Board or Commission who shall be prevented by this section from serving an additional term makes an application to the City Council, and in the event there is no other qualified applicant for such position, then, in such event, the City Council may appoint such individual for an additional term.”

“Section 2.142. ABSENCE OF MEMBERS FROM MEETINGS

Any member of a board or commission, including citizen members of the members of the board of trustees of the policemen’s and firemen’s pension fund of the City of Joplin, Missouri, who shall be absent for three (3) successive regular meetings or for three (3) regular meetings during any calendar year, shall be deemed to have vacated his/her position on said board or commission and his position shall immediately become vacant.”

“Section 2.143. MEMBERS TO BE REGISTERED VOTERS.

No person shall be appointed as a member of a board or commission . . . unless registered to vote in the State of Missouri.”

CHARTER REFERENCE:

“Section 15.16 DISSOLUTION OF BOARDS.

Any board provided for and established by this Charter, save and except the library board, may be abolished and the functions, powers and duties of said board transferred to another board or to a department of the city government either then existing or to be established by the Council for the assumption thereof, upon the majority vote of the total membership of the Council.”

ADA ACCESSIBILITY COMMITTEE:

Number of Members:	7
Length of Term:	3 Years
Regular Meeting Day:	Last Tuesday of each Month, 3:00 p.m.
Regular Meeting Place:	Council Conference Room
Purpose of Board:	To advise the City of Joplin on compliance with the Americans With Disabilities Act. (ADA)
Sanctioning Reference:	Resolution No. 98-049
Staff Person Assigned:	Personnel assistant
Qualifications:	No specific

AIRPORT BOARD

Number of Members: 7
Length of Term: 3 Years
Regular Meeting Day: 2nd Thursday of each month, 7:00 a.m.
Regular Meeting Place: Council Conference Room
Purpose of Board: Act in advisory capacity regarding operations; Make budget recommendations to City Council; Assist in planning of Airport programs.
Sanctioning Reference: Charter Sec. 7.07-7.08; Ordinance No. 22511
Staff Person Assigned: Public Works Director and Airport Manager
Qualifications: Qualified voter of the City of Joplin

BOARD OF ADJUSTMENT:

Number of Members: 5 members, 2 alternatives
Length of Term: 5 Years
Regular Meeting Date: Third Friday of each Month, 11:00 a.m.
Regular Meeting Place: Council Chambers, Municipal Building
Purpose of Board: A quasi-judicial board that grants variances from the strict letter of the law as written in the Zoning Code, Subdivision Regulations, Historic Preservation Ordinance, Sign Code, Mobile Home Code, Flood Plain Management Code, and to decide appeals to the decisions of the Chief Building Official or City Planner.
Sanctioning Reference: MO State Statutes Section 89.090; Charter Sec. 10.04; Ordinance No. 77-53, Ordinance No. 25793
Staff Person Assigned: Chief Building Official or City Planner
Qualifications: Qualified voter of the city

BUILDING BOARD OF APPEALS

Number of Members: 7
Length of Term: 3 Years
Regular Meeting Day: Fourth Friday of each month, 9:00 a.m.
Regular Meeting Place: Council Chambers, Municipal Building
Purpose of Board: Considers variances to the Building Code pertaining to specific construction practices, and conducts "finding-of-fact" hearings as required under the Dangerous Building Ordinance relating to condemnation of dangerous structures.
Sanctioning Reference: Code Sec. 9-22; Ordinance No. 22478/24461/26653
Staff Person Assigned: Chief Building Official
Qualifications: Qualified voter of the City of Joplin

BUILDING TRADES BOARD

Number of Members: 5 (1-Building Contractor, and 2-Journeyman or Master Plumbers and 2-Journeyman or Master Electricians)
Length of Term: 3 Years
Regular Meeting Day: Meets on Call, 7:00 p.m.
Regular Meeting Place: Public Works Center
Purpose of Board: Establishes standards and procedures for the qualifications, examination and licensing of master plumbers and journeyman

plumbers and shall issue an appropriate certificate of competency to each person who meets the qualification for master plumber or journeyman plumber.
Sanctioning Reference: Charter Sec. 7.09; Ordinance No. 22454 and 22676 Ordinance No. 2000.001
Staff Person Assigned: Electrical Inspector
Qualifications: Qualified voter of the City of Joplin

CONVENTION AND VISITORS ADVISORY BOARD:

Number of Members: 11 (4-from Hotel/Motel Industry, 1-Restaurant, 1-Chamber of Commerce, 1-Media, 1-Area Attractions, 1-Retail and 2-At-large)
Length of Term: 3 Years
Regular Meeting Day: 3rd Tuesday, 3:00 p.m.
Regular Meeting Place: 602 S Main, 5th floor Informal
Purpose of Board: Promotes tourism, conventions, and other related activities.
Sanctioning Reference: Ordinance No. 88-17 Ordinance No. 2000-001
Staff Person Assigned: CVB Director
Qualifications: Qualified voter of the City of Joplin

BOARD OF HEALTH

Number of Members: 5 (2 Physicians, 1 Veterinarian, 2 others)
Length of Term: 3 Years
Regular Meeting Day: Quarterly, 3rd Wednesday, beginning in February, 12:00 p.m.
Regular Meeting Place: Council Conference Room
Purpose of Board: Acts as an advisory board to the City Manager, Director of Health, and the Council of all matters pertaining to public health and sanitation. Performs such other duties as may be prescribed by law or by ordinance.
Sanctioning Reference: Code Sec. 17-31, 17-32, 17-33; Charter Sec. 8.03, 8.04 Ordinance No. 2000-001/22446
Staff Person Assigned: Director of Health
Qualifications: Physicians and Veterinarians, licensed to practice in the State of Missouri; no other qualifications.

HISTORIC PRESERVATION COMISSION

Number of Members: 7 members, 2 alternatives
Length of Term: 5 Years
Regular Meeting Day: 2nd Monday, 4:00 p.m.
Regular Meeting Place: Pub. Wks. Center Conference Room
Purpose of Board: To provide a vehicle for the preservation of historical buildings and sites within the City; to provide technical assistance to citizens restoring historic or architecturally Significant structures, and to render decisions regarding The renovation. Rehabilitation or demolition of designated Structures.
Sanctioning Reference: Ordinance No. 86-31, 90-136, 91-36 Ordinance No. 2000-001
Staff Person Assigned: City Planner
Qualifications: Qualified voter of the City of Joplin

HOUSING AUTHORITY

Number of Members: 5
Length of Term: 4 Years
Regular Meeting Day: Last Tuesday of each month, 6:00 p.m.
Regular Meeting Place: 1834 West 24th Street
Purpose of Board: Administration of 275 dwelling units owned by the Housing Authority and the provisions of rent subsidies to 416 family Units.
Sanctioning Reference: Mo Rev. State Statues 99.050; Ordinance No. 25776
Staff Person Assigned: Housing Authority Director
Qualifications: Taxpayer; Resident of City five years prior to appointment

JOPLIN INDUSTRIAL DEVELOPMENT AUTHORITY

Number of Members: 7
Length of Term: 6 Years
Regular Meeting Day: On call
Regular Meeting Place: Council Conference Room, Municipal Building
Purpose of Board: To promote industrial and economic development projects; Is granted powers necessary to carry out its purpose.
Sanctioning Reference: Chapter 349 RSMo. 1986; Resolution No. 79-31, 80-28
Staff Person Assigned: President/General Manager of the Joplin Chamber of Commerce
Qualifications: Qualified elector and resident taxpayer for five years Immediately prior to appointment.

JOPLIN SPECIAL ROAD DISTRICT

Number of Members: 4 (1-member from Newton County)
Length of Term: 3 Years
Regular Meeting Day: 2nd Tuesday of each Month, 9:00 a.m.
Regular Meeting Place: 1016 Picher Avenue
Purpose of Board: Has Jurisdiction over all public highways within its district Outside corporate limits of cities
Sanctioning Reference: Chapter 233, RSMo, 1986
Staff Person Assigned: Superintendent, Joplin Special Road District
Qualifications: Resident Taxpayer of District

JOPLIN SPORTS AUTHORITY:

Number of Members: 15 (Athletic Director of MSSC), (Athletic Director of R-VIII Schools), Director of Parks and Recreation, Director of Joplin Convention and Tourism Bureau, 5 at large, 6 residents, Ex-Officio – Mayor (or his designee) and Executive Director of the Corporation
Length of Term: 3 Years
Regular Meeting Day: Quarterly with Annual meeting held in March
Regular Meeting Place: 32nd Street, Joplin Sports Conference Room
Purpose of Board: To promote economic development through recreational sports events.
Sanctioning Reference: Ordinance No. 96-023 Ordinance No. 2000-001
Staff Person Assigned: Director of Parks and Recreation
Qualifications: Qualified voter of the City of Joplin

LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY

Number of Members: 5
Length of Term: 4 Years
Regular Meeting Day: On call
Regular Meeting Place:
Purpose of Board: Authority for redevelopment of blighted, unsanitary areas.
Sanctioning Reference: Chapter 99.340, RSMo; Ordinance No. 22914
Staff Person Assigned: Community Development Director
Qualifications: Taxpayer; Resident of area for five years prior to appointment.

LIBRARY BOARD

Number of Members: 9
Length of Term: 3 Years; May serve three successive terms
Regular Meeting Day: 2nd Monday of each Month, 4:00 p.m.
Regular Meeting Place: Joplin Public Library
Purpose of Board: To appoint a Director, control expenditures of library funds, Supervise care and custody of library, and determine rules and Policies of library
Sanctioning Reference: RSMo. 182.170-182.200; Charter Sec. 15.15
Staff Person Assigned: Library Director
Qualifications: Not member of City Government

JOPLIN HISTORICAL AND MINERAL MUSEUM

Number of Members: 7 (3 from Joplin Historical Society and recommended by Joplin City Council) 3 from the Everette J. Ritchie Tri-State Mineral Museum and 1 recommended from Joplin City Council
Length of Term:
Regular Meeting Day: 2nd Wednesday of each month
Regular Meeting Place: Museum Complex
Purpose of Board: To undertake the operation and management of the Dorothea B. Hoover Historical Museum and the Everett J. Ritchie Tri-State Mineral Museum.
Sanctioning Reference: Ordinance No. 96-185
Staff Person Assigned: Parks and Recreation Director
Qualifications: Qualified voter of the city

PARKS AND RECREATION BOARD

Number of Members: 7
Length of Term: 3 Years
Regular Meeting Day: 2nd Wednesday of every other month, 4:30 p.m.
Regular Meeting Place: Schifferdecker Golf Course
Purpose of Board: Advisory Board for the administration of the Parks and Recreation Department, which administers year-round Recreational programs and maintains 23 different park and land locations constituting 1,000 acres of public use Facilities.
Sanctioning Reference: Code Sec. 27-3; Ordinance No. 22452
Staff Person Assigned: Parks and Recreation Director
Qualifications: Qualified voter of the city

PERSONNEL BOARD

Number of Members: 5
Length of Term: 3 Years
Regular Meeting Day: On call
Regular Meeting Place: Municipal Building
Purpose of Board: (1) Advises Council and Personnel Director on problems Concerning personnel administration.
(2) Investigates personnel administration and reports Annually to City Council
(3) Approves merit system rules
(4) Hears and determines appeals from action resulting in Dismissal, demotion, suspension or layoff.
(5) Performs other duties as assigned by Council.
Sanctioning Reference: Charter Sec. 5.03 Ordinance No. 2000-001
Staff Person Assigned: Personnel Director
Qualifications: Qualified voter of the City of Joplin or State of Missouri;
Resident of City four years immediately prior to appointment.

PLANNED INDUSTRIAL EXPANSION AUTHORITY

Number of Members: 14
Length of Term: 4 Years
Regular Meeting Day: On Call
Regular Meeting Place:
Purpose of Board: Authority for development in blighted, unsanitary, or Undeveloped industrial areas.
Sanctioning Reference: RSMo. 100.330; Ordinance No. 86-91
Staff Person Assigned: Community Development Director
Qualifications: Taxpayer; Resident of Joplin for five years prior to appointment

POLICE AND FIREMEN'S PENSION BOARD

Number of Members: 7 (Mayor, 2 Citizens, 2 Employees elected from Fire Department, and 2 Employees elected from the Police Department)
Length of Term: 2 Years (Commencing on 1st Tuesday in May of even-numbered years)
Regular Meeting Day: 3rd Thursday of each month, 9:30 a.m.
Regular Meeting Place: Council Conference Room
Purpose of Board: To regulate and authorize pension payments and reimbursements; to approve investments and to monitor growth; to recommend changes to the voting members; should they become necessary.
Sanctioning Reference: Ordinance No. 26598
Staff Person Assigned: Director of Finance
Qualifications: No specific, other that stated above.

SOLID WASTE ADVISORY COMMISSION:

Number of Members: 7 (2 Industrial, 2 Commercial/Retail, and 3 At-large)
Length of Term: 3 Years
Regular Meeting Day: On call, once per quarter
Regular Meeting Place: Council Conference Room, Municipal Building
Purpose of Board: To confer and advise the Council and the Administration on All matters concerning procedures or practices that involve the Collection, storage and disposal of solid waste generated within the city limits of Joplin.
Sanctioning Reference: Ordinance No. 81-114, 90-115
Staff Person Assigned: Director of Public Works
Qualifications: Qualified Elector of City

TRAFFIC COMMISSION (COMMITTEE):

Number of Members: 7
Length of Term: 3 Years
Regular Meeting Day: 2nd Thursday, every other month, 7:00 p.m.
Regular Meeting Place: Council Conference Room, Municipal Building
Purpose of Board: To make recommendations to the City Council Regarding traffic matters, such as speed limits, Placement of traffic signals, parking or removal Of parking along City Streets, traffic flow on City Streets, placement of stop signs, etc.
Sanctioning Reference: Code Sec. 39-41; Ordinance No. 26741 Ordinance No. 2000-001/25053
Staff Person Assigned: City Engineer
Qualifications: Qualified voter of the city

ZONING AND PLANNING COMMISSION:

Number of Members: 7 (Mayor and City Manager are Ex-officio members)
Length of Term: 3 Years
Regular Meeting Day: 2nd Monday of each Month, 4:00 p.m.
Regular Meeting Place: Council Chambers, Municipal Building
Purpose of Board: A fact-finding board that recommends to the City Council The approval or denial of zoning requests, plats; the Purchase or sale of public land; requests for vacations Of streets, alleys or easements; the development of Comprehensive Development Plans and Capital Improvement Programs.
Sanctioning Reference: Charter Sec. 10-01; Ordinance No. 25793
Staff Person Assigned: Planning/Community Development Manager
Qualifications: Qualified voter of the city