

**MINUTES**  
**CAPITAL IMPROVEMENT AND PUBLIC SAFETY**  
**SALES TAX OVERSIGHT COMMITTEE**  
**REGULAR MEETING**  
**August 17, 2022**  
**3:30 P.M.**

**Call to order:**

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, August 17, 2022. Present were committee members, Jamie Booker-Noman, Lori Haun, Trevor Frerer, Charles McGrew, and Todd Patterson. Absent: Ken Copeland, Stan Heater, Fred Osborn, and Gregg Wilkerson. Motion by Todd Patterson second by Trevor Frerer to excuse those absent. Motion passed. City Staff present were Leslie Haase, Finance Director; Paul Bloomberg, Parks Director; Rob Beachner, Capital Improvement Project Manager; Steven Martinez, Engineer; Dan Johnson, Assistant Public Works Director; Sloan Rowland, Police Chief and Gerald Ezell; Fire Chief.

**Approval of minutes:** Motion by Trevor Frerer second by Jamie Booker-Norman to approve the May 18, 2022, minutes. Motion passed.

**Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax:** Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

**Phase I has been completed.**

**Report #3: Phase II:** Park's stormwater: For 2022, only part of 2022 is phase II-June collections started phase III, although we have not started reporting that to you. At the budget work sessions, we plan on presenting a 10-year spending plan to council and hopefully get their approval and after that hopefully start reporting phase III to the committee. For the Parks side for collections in 2022, \$985,584, no other current revenue. On the stormwater side \$1,418,279, no other income for the current year. Expenditures for the current year on parks side: just over \$200,000, paid the TIF developers just over \$44,000. On the stormwater side: \$883,822, paid the TIF developers just over \$54,870. Still have just over \$2.8 million in stormwater projects and almost \$1.5 million in parks projects.

**Report #4: Parks Projects:** One project completed this quarter; a project advanced by the city council was Ewert Skate Park Lights, with some extra proceeds that we had from sales tax and some other savings.

**Report #4: Storm Water Projects:** Two projects completed this quarter: ditch & culvert improvements at 4<sup>th</sup> & School Ave and ditch improvements at 2<sup>nd</sup> & Oliver/McCoy.

**¼ Cent Parks/Storm water Summary:** Detail that goes along with Parks side of the project. The blue highlights show the projects that are remaining.

**Report #6: Parks:**

**Tin Cup Trail (phase 1):** Public Works is working on this project; Dan Johnson provided the progress on this trail.

**Low Water Bridge to Grand Falls Trail:** Public Works is working on this project; Dan Johnson provided the progress on this trail.

**Athletic Complex Improvements (playground):** Playground is in good structural condition. Just need to update pieces to the playground; and add a new amenity.

Replacement parts: 3 slides, 2 platforms and 1 railing

New amenities: 2 spring rockers

**Storm water Report:**

**Report 5:** Dan Johnson presented the storm water report; totals are as follows:

**Stormwater Maintenance Spending:** Personnel 36%, operations 47%, projects 32%, over all we are at 34%.

**Major storm water project status:**

**Project Name:**

**Lone Elm and Murphy Blvd:** Project under construction with Jeff Asbell Excavating & Trucking. Murphy Boulevard, west of Lone Elm, currently closed during construction.

**Ditch & Culvert Improvements:** This project has been integrated into the Connecticut widening project with Right-of-Way acquisition having been completed and utility relocation ongoing. Project to advertise Fall 2022.

**Canterbury Ditch:** 3rd to 7th, construction agreement with D&E Plumbing and Heating Inc. on council agenda for first reading on the August 15<sup>th</sup> meeting. Anticipated start date for construction is January 9<sup>th</sup>, 2023, after the year-end holidays to minimize impact of local businesses.

**4<sup>th</sup> & School:** This project has been broken into two phases. Phase I is completed; Phase II construction substantially complete, working on close out documents. MNA Railroad to upgrade railroad crossing on 3<sup>rd</sup> and 4<sup>th</sup> street on a separate project.

**2nd & Oliver/McCoy:** Storm sewer improvements to alleviate nuisance flooding at the intersection of 3<sup>rd</sup> and Oliver. Storm sewer construction complete.

**Emergency Stormwater Projects:**

**10<sup>th</sup> & Main Ditch & Culvert Improvement/Replacement:** Construction complete. "Midtown District" plaque installed into sidewalk to conform with future streetscape project.

**Report #7, 8, 9 & 10:**

**Capital Improvement Sales Tax:** Finance Director Leslie Haase presented:

**Financials: Report #7, Phase I:** We do not have any new revenue, just some expenditures; \$46,938, and we still have about \$450,450 to spend.

**Report #8: Capital Improvement Sales Tax Fund Phase I:** Existing traffic signal upgrades that are still slated to finish. This project is underway.

**Report #9: Capital Improvement Sales Tax Fund Phase II:** Sales tax collections to date almost \$4.7 million, collected interest income of \$4,161, sold real property \$17,000 and local government participating revenue on one of the projects for \$276,727, a total projected revenue just over \$55.5 million. In the current year expenditures just over \$2.1 million, paid the TIF developers \$138,723 for expenditures to date nearly \$23.8 million. We still have almost \$35.2 million left to spend on projects.

**Report#10: Capital Improvement II Projects:** Three projects completed: Connecticut overpass at I-44, Jackson-bridge replacement at Shoal Creek and Schifferdecker-new bridge at Turkey Creek. The rest are underway or will be underway. No projects completed this quarter.

**C.I.S.T II-(2015-2025) Project Status:**

**Completed Projects:** Maiden Lane R/R crossing, 20<sup>th</sup> & Murphy realignment, Intersections of 32<sup>nd</sup> and Connecticut, 32<sup>nd</sup> and Main and 32<sup>nd</sup> and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

**CIP Master Plan:** RFQ for engineering services was advertised on January 29<sup>th</sup> to develop a CIP Master Plan, with qualification submittals due on February 17<sup>th</sup>. Responses will be reviewed and scored by selection committee prior to meeting with selected consultant to discuss scope and negotiate contract. Consultant's scope will include providing the city with a comprehensive list of proposed projects for possible inclusion in the next Capital Improvements Program. Received one response to the RFQ from Olsson. Agreement has been approved by City Council and executed by the city. Kickoff meeting was held in early August. City staff is working on providing information to Olsson from existing studies.

**Facilities Master Plan:** Request for Qualifications (RFQ) for architectural services was advertised on February 5<sup>th</sup> to develop a City of Joplin Facilities Master Plan, with qualification submittals due on February 23<sup>rd</sup>. Received one response to the RFQ from the team of SFS Architecture and Corner Greer and Associates. Response was reviewed and scored by selection committee prior to meeting with consultant to discuss scope and negotiate contract. Agreement with SFS Architecture has been approved by City Council and executed by the city. Consultant will assess City owned and maintained facilities and will also provide recommendations for required maintenance staffing and annual maintenance budget for the facilities as well. Interviews with City departments have been conducted by SFS and Corner Greer staff for the Justice Center Facility and City Hall. Gordian was on the site the week of July 18<sup>th</sup> to perform an assessment of the City's facilities. Planning to meet with SFS/CGA in early September to discuss results from building assessments and interviews.

**Current projects:**

**4<sup>th</sup> & Murphy Intersection/Signal Improvements:** Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22. 80% design plans have been received and reviewed with comments provided to consultant.

**Roadway - 32<sup>nd</sup> Street -Schifferdecker to Country Club Road:** Improve from 2 lanes to 3 lanes. Construction started in early December with the contractor clearing trees in the 32<sup>nd</sup> St. ROW. In mid-December Country Club Drive was closed north of 32<sup>nd</sup> St. for 2 weeks while a new sanitary sewer line was installed. In mid-January 32<sup>nd</sup> St. was closed for phase 1.1, from Schifferdecker to the Westberry entrance. Utility relocations for phase 1 have been completed. Grading, base rock and curb and gutter has been placed in phase 1.1. Plan to place asphalt late this week/early next week and open phase 1.1 to traffic. 32<sup>nd</sup> St. closure will then be moved to the east side of Crane Drive for the replacement of the RCB.

**Roadway- 32<sup>nd</sup> Street- Country Club to Central City Road:** Improve from 2 lanes to 3 lanes. Construction started in early December with the contractor clearing trees in the 32<sup>nd</sup> St. ROW. In mid-December Country Club Drive was closed north of 32<sup>nd</sup> St. for 2 weeks while a new sanitary sewer line was installed. In mid-January 32<sup>nd</sup> St. was closed for phase 1.1, from Schifferdecker to the Westberry entrance. Utility relocations for phase 1 have been completed. Grading, base rock and curb and gutter has been placed in phase 1.1. Plan to place asphalt late this week/early next week and open phase 1.1 to traffic. 32<sup>nd</sup> St. closure will then be moved to the east side of Crane Drive for the replacement of the RCB.

**Neighborhood Transportation Improvement:**

**Annie Baxter-** Project was completed to improve ADA accessibility by replacing sidewalks, curb & gutter, and ADA Ramps in the 1800 block of Annie Baxter Avenue. Work was completed by City forces along with the City's on call infrastructure contractor.

**Street surface repair:**

**Pennsylvania railroad crossing** met with MNA: City Street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10<sup>th</sup> & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossings will receive additional upgrades in 2022. MNA has recently completed repairs to crossings at 9<sup>th</sup> and Florida, 9<sup>th</sup> and Connecticut, and multiple locations along 10<sup>th</sup> Street west of Wall Avenue. North crossing at 10<sup>th</sup> & Pennsylvania has been removed and paved back by MNA. MNA anticipated performing additional crossing repairs later this year.

**Intersection Improvements:**

**Connecticut & 32<sup>nd</sup> Street to I-44 Overpass:** Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23. ROW acquisition has been completed and discussions with utility companies for relocations are on-going. Utility relocation work is on-going. Plan to bid project out this fall.

**Connecticut Avenue from I-44 Overpass to 44<sup>th</sup> Street:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

**44<sup>th</sup> St. from Range Line to Connecticut:** Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

**Rangeline to MO 249:** Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Constultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1" of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and approved. Appraisals and ROW negotiations for phase 1 are on-going. Scoping meeting held with Olsson to discuss options for phases 2 and 3. 60% plans for phase 2 have been received and are currently being reviewed by city staff.

**6<sup>th</sup> & Virginia:** Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant was held. Agreement with consultant has been executed, and initial structural analysis has been completed. Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** Right of Way. Consultant selection tentatively set for 2022.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** 3 lanes. Consultant selection tentatively set for 2022.

**Review of Report #12: Public Safety Sales Tax:**

Mrs. Haase started with Report 12: Sales tax receipts for the year \$6,266,088. We paid \$194,327 for streetlights. We paid just over \$3.1 million for the police department, almost \$2 million in the fire department and for the training center just over \$204,000. Paid the TIF developers \$188,267, for total expenditures of just over \$5.6 million. Ending fund balance of just over \$12.9 million.

**Report#13:** This report shows breakdown of expenditures; all 30 positions in police have been authorized, as well as much of the fire positions. The remaining ones are for the 2<sup>nd</sup> additional station; of the 12 firefighters, we have already added 6, the remaining 6 will be added next year. Station 7 is under construction. Next year we will have brought on all the staffing that was promised under this tax. We are still working on the streetlights; making presentations to council, and having monthly meetings with Empire, they are installing new streetlights. Soon much of the operations will just be on going operations. On the Capital: when we finish station 7 and buy the equipment for that station all the capital expenditures that were set forth will be complete.

**Police & Fire: Police Department update #14** presented by Police Chief Sloan Roland.

Chief Roland stated there were a couple of changes to this report after it was printed, changes are as noted: As of August 12, 2022, the department has 20 total openings, with 9 of those openings being public safety tax officer positions. We currently have 2 applicants in the background process who is a POST certified candidate. We are now doing officer applicant testing as applicants become available.

<u>Total Authorized</u>	110
<u>Current Openings</u>	22
<u>Officers in Field Training</u>	4
<u>New Hires</u>	5
<u>Administrative Leave</u>	1
<u>Military Deployments</u>	0
<u>Light Duty Officers</u>	4
<u>Total shortage</u>	34
<u>Current Available Officers</u>	76

Police Public Safety Tax capital purchases planned for this budget year are the following:

11 Replacement squad vehicles, including equipment (vehicles have been received and waiting on completion of equipment installation, still waiting on a few equipment pieces to arrive). 13 Replacement In-car video systems, (awaiting purchasing-new models are requiring upgraded server) 8 Replacement Radar units purchased and received, 6 Body cameras and accessories (awaiting purchasing-new models are requiring upgraded server) 2 replacement covert pole cameras purchased and received (awaiting sim card installation) 3 replacement computers purchased, Conversion of police CAD and RMS to new software in process now -delivery of new servers expected at the end of the month. GO live date estimated for October 2023.

**Fire Report: #15** Presented by Fire Chief Gerald Ezell.

On June 6, 2022; Council Bill No. 2022-130 was approved authorizing R.E. Smith to construct Station 7, at a cost of \$4,500,000. Project is now underway, with land clearing and leveling mostly completed. The apparatus to operate out of Station 7 was ordered in January 2022. Council Bill No. 2021-613 was presented and approved authorizing a sales agreement with MacQueen Fire Equipment for a total cost of \$791,289.00 with delivery date for January 2023. The Department conducted a Pre-Build meeting at Pierce in April of 2022, and apparatus is currently in the que to begin the build at Pierce Manufacturing. Currently, all budgeted Public Safety Sales Tax positions are filled. We currently have five (5) FTE positions open, with three (3) of those positions currently in the process of obtaining certifications at the Public Safety Training Center and plans for the remaining two (2) positions to potentially be filled with lateral transfers in October 2022. 6 additional positions will be added to the budget by the Fire Department to complete the staffing for Station 7, on, or before February 1, 2023.

**Pension Sales Tax:** This has 3 purposes: to fund and close the pension plan, to cover the GAP cost for those Tier II employees that transition to Lagers and to buy down the Lagers rate for fire and police Lagers employees. Income statement shows money coming in and money going out to the pension plan. We have completed the Lagers buydown fire rate last year, police we did last month; that is done and complete. The only thing left is the GAP cost; which we are reserving money for, most of those employees will vest in 2025 at which point they will be able to buy their prior service credit that they lost in the transition, and funding the pension plan. Everything is on track with this tax.

**Schedule next meeting of the oversight committee:**

The next meeting of this committee will be held on Wednesday, November 16, 2022, at 3:30 p.m.

**Adjournment:**

Motion by Jamie Booker-Norman, second by Todd Patterson to adjourn. Motion passed. With there being no further business before the board meeting was adjourned at 4:31 p.m.

  
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Lori Haun, Chairman

  
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Roschelle Forsythe, Secretary