

MINUTES
CAPITAL IMPROVEMENT AND PUBLIC SAFETY
SALES TAX OVERSIGHT COMMITTEE
REGULAR MEETING
May 17, 2023
3:30 P.M.

Call to order:

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, May 17, 2023. Present were committee members, Ken Copeland, Trevor Frerer, Lori Haun, Nathan Mordica, Fred Osborn, Todd Patterson, and Gregg Wilkerson. Absent: Jamie Booker-Norman and Charles McGrew. Motion by Fred Osborn second by Greg Wilkerson to excuse Jamie and Charlie. Motion passed. City Staff present were Leslie Haase, Finance Director; Paul Bloomberg, Parks Director; Rob Beachner; Capital Improvement Project Manager; Dan Johnson, Public Works Director; Brian Lewis, Assistant Police Chief and Gerald Ezell; Fire Chief.

Approval of minutes: Motion by Ken Copeland second by Todd Patterson to approve the February 15, 2023, minutes. Motion passed.

Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax: Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

Phase I has been completed.

Report #3: Phase II: Park's stormwater: Phase II, collections are done. On the parks side of it we spent \$70,227 and have almost \$1.3 million in project cost. On the stormwater side we have spent \$285,966 and we have over \$2.1 million remaining.

Report #3: Phase III: On the revenue side; for revenue we have collected just over \$1.2 million for parks, \$983,369 for stormwater. For the current year on parks, we have spent \$346,986, paid the TIF developer \$15,009, we still have \$23.2 million worth of projects remaining. On the stormwater side we have spent \$99,894, paid the TIF developer \$12,280 and have \$19,730,000 worth of projects.

Report #4: Parks Projects: Leslie stated we only have the two trails: McClelland to Town Green via Tin Cup trail and the Low Water Bridge to Grand Falls Trail. We are underway with operations, Tin Cup Trail Phase II, annual park maintenance and park beautification.

Report#4: Storm Water Projects: The three projects remaining are ditch & culvert improvements, Connecticut between 32nd & 35th, ditch & culvert improvements, Connecticut between 35th & 37th and channel improvements, Canterbury ditch 3rd to 7th. Once the projects are complete, we will be done with phase II. We are underway with minor system improvements, ditch & detention, catch basin and the automated gate arms.

¼ Cent Parks/Storm water Summary: Detail that goes along with Parks side of the project. The blue highlights show the projects that are remaining.

Parks Report:

Report 6: Paul Bloomberg presented the report.

Tin Cup Trail: Public Works is working on this project and Dan will provide an update.

Low Water Bridge to Grand Falls Trail: Public Works is working on the project and Dan will provide update.

Athletic Complex Improvements(playground): We have received the replacement parts and are on the installation schedule for later this Spring.

Replacement parts: 3 slides(to be completed by end of July), 2 platforms(to be completed by end of July) and 1 railing(has been replaced)

New amenities: 2 spring rockers(to be completed by end of July)

Proposition Action: We have ordered two Ford F-150 4x4 trucks for the Park Rangers(Kayla and Ethan). We originally thought we would get these trucks by end of May, but that isn't going to happen, they are not even in production. We have also equipped each Ranger with radios, uniforms, and protective equipment.

Ewert Pak Splash Park w/Ice Ribbon: RFQ has been completed. Looking to advertise end of May.

Overlay/Resurface Sports Courts: Public Works oversees the overlaying projects, looks like July for this to begin. First on the list will be the pickleball courts in Landreth Park.

Park Beautification ½ Ton Extended Cab 4x4 Truck: Has been ordered but just like the Park Ranger trucks we are waiting for them to be put into production.

Park Beautification Park Entryway Sign(6 signs): In progress of design.

Campbell Parkway (2) Schifferdecker Park(2)

McClelland Park (1) Landreth Park(1)

McIndoe Park (1)

Wildcat Park (1)

Storm water Report:

Report 8: Dan Johnson presented the storm water report; totals are as follows:

Stormwater Maintenance Spending: Personnel 50%, operations 63%, projects 60%, over all we are at 55%.

Major storm water project status:

Project Name:

Lone Elm and Murphy Blvd: Project complete.

Ditch & Culvert Improvements: Connecticut between 32nd & 35th and 35th & 37th : This project has been integrated into the Connecticut widening project with Right-of-Way acquisition having been completed and utility relocation ongoing. Project to advertise in June.

Canterbury Ditch: 3rd to 7th, construction agreement with D&E Plumbing and Heating Inc. started construction 2/15/23 and they have started building the new channel. The project is 85% complete.

ARPA Stormwater Grant Project: Nine sites where stormwater infrastructure will be improved: Grant \$5 million with local funding \$3,676,000. Funds must be obligated by December 31, 2024, and spent by December 31, 2026. Design and right-of-way in 2023 and construction from 2024-2026. Advertising for consultant to design the project. Selection of consultant was in March. Consultant contract to Council pending DNR approval.

ARPA projects: yellow highlighted indicates grant funding.

- a. Texas Ave.-11th -15th
- b. 26th Street Twin Culverts
- c. 5th & Porter
- d. 17th & Annie Baxter Ave.
- e. East Town
- f. 9th Street & St. Louis Ave
- g. 12th & Wall Ave
- h. Massachusetts & Murphy Blvd
- i. Ten Pin Lane

Automate Gate Arms at Murphy Blvd.: Design and install automated gates that close when a sensor at the Joplin Creek low water bridge west of Main Street shows water going over the bridge. The system also sends a message alerting City and School staff that the gates are closed. These gates have been turned on.

Report #7, 8, 9 & 10:

Capital Improvement Sales Tax: Finance Director Leslie Haase presented:

Financials: Report #7, Phase I: We collected all the revenue for this one, we have spent \$16,328, we still have \$427,723 in projects.

Report #8: Capital Improvement Sales Tax Fund Phase I: Existing traffic signal upgrades.

Report #9: Capital Improvement Sales Tax Fund Phase II: We collected \$3,277,898 in sales tax, we collected \$276,727 from Local Government Participating, spent just over \$2.7 million on projects, paid the TIF developer \$38,205, have projects estimated at just over \$29.8 million.

Report#10: Capital Improvement II Projects: No projects completed this quarter.

C.I.S.T II-(2015-2025) Project Status:

Completed Projects: Maiden Lane R/R crossing, 20th & Murphy realignment, Intersections of 32nd and Connecticut, 32nd and Main and 32nd and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

CIP Master Plan: RFQ for engineering services was advertised on January 29th to develop a CIP Master Plan, with qualification submittals due on February 17th. Responses will be reviewed and scored by selection committee prior to meeting with selected consultant to discuss scope and negotiate contract. Consultant's scope will include providing the city with a comprehensive list of proposed projects for possible inclusion in the next Capital Improvements Program. Received one response to the RFQ from Olsson. Agreement has been approved by City Council and executed by the city. Kickoff meeting was held in early August. Olsson is reviewing information provided by the city from existing studies. Have met to discuss project branding and marketing options. Will meet soon to begin looking at the overall project list compiled from the different studies.

Facilities Master Plan: Request for Qualifications (RFQ) for architectural services was advertised on February 5th to develop a City of Joplin Facilities Master Plan, with qualification submittals due on February 23rd. Received one response to the RFQ from the team of SFS Architecture and Corner Greer and Associates. Response was reviewed and scored by selection committee prior to meeting with consultant to discuss scope and negotiate contract. Agreement with SFS Architecture has been approved by City Council and executed by the city. Consultant will assess City owned and maintained facilities and will also provide recommendations for required maintenance staffing and annual maintenance budget for the facilities as well. Interviews

with City departments have been conducted by SFS and Corner Greer staff for the Justice Center Facility and City Hall. Gordian was on site the week of July 18th to perform an assessment of the City's facilities. SFS has presented seven different conceptual options with estimated costs for the Justice Center to department heads as well as City Council. These options will be narrowed down prior to moving forward with conceptual drawings. Gordian has provided the facilities assessment report and will present the report to City Council soon.

Current projects:

4th & Murphy Intersection/Signal Improvements: Project to review existing intersection design and traffic signals. Have entered contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22. 80% design plans have been received and reviewed with comments provided to consultant. Amendment to work authorization with Olsson is going before City Council on November 21st to add beautifications elements to the project. Beautification design progressing. Meeting w/public works and parks staff to discuss design elements for project scheduled 5/17.

Roadway - 32nd Street -Schifferdecker to Country Club Road: Improve from 2 lanes to 3 lanes. Phase 1.1, from Schifferdecker to the Westberry entrance is substantially complete and has been opened to traffic. Phase 1.3, from Crane Drive to Arbor Road has had the asphalt base courses placed and has been opened to traffic. Phase 2.2 closed 32nd St. from near Central City Road to the West side of Crane Road. Earthwork and storm sewer installation in this section has been completed and the contractor is now installing the final waterline connections and the soldier pile wall west of Crane Road.

Roadway- 32nd Street- Country Club to Central City Road: Improve from 2 lanes to 3 lanes. Phase 1.1, from Schifferdecker to the Westberry entrance is substantially complete and has been opened to traffic. Phase 1.3, from Crane Drive to Arbor Road has had the asphalt base courses placed and has been opened to traffic. Phase 2.2 closed 32nd St. from near Central City Road to the West side of Crane Road. Earthwork and storm sewer installation in this section has been completed and the contractor is now installing the final waterline connections and the soldier pile wall west of Crane Road.

Neighborhood Transportation Improvement:

Annie Baxter- Project was completed to improve ADA accessibility by replacing sidewalks, curb & gutter, and ADA Ramps in the 1800 block of Annie Baxter Avenue. Work was completed by City forces along with the City's on call infrastructure contractor.

Street surface repair:

Pennsylvania railroad crossing met with MNA: City Street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10th & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossings will receive additional upgrades in 2022/2023. MNA has recently completed repairs to crossings at 9th and Florida, 9th and Connecticut, and multiple locations along 10th Street west of Wall Avenue. North crossing at 10th & Pennsylvania has been removed and paved back by MNA. Multiple crossings, including 9th and St. Louis, 9th and Illinois, 3rd Street and 4th Street near School Ave., and 10th and Joplin were improved this spring.

Intersection Improvements:

Connecticut & 32nd Street to I-44 Overpass: Improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design.

Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23. ROW acquisition has been completed. Utility relocation work was recently completed. Plan to bid project out soon.

Connecticut Avenue from I-44 Overpass to 44th Street: Improve from 2 lanes to 5 lanes. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

44th St. from Range Line to Connecticut: Improve from 2 lanes to 5 lanes. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

Rangeline to MO 249: Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Consultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1" of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and approved. Appraisals and ROW negotiations for phase 1 are on-going. Scoping meeting held with Olsson to discuss options for phases 2 and 3. 60% plans for phase 2 have been received and approved. Olsson is working on writing legal descriptions for phase 2. 30% plans for Phase 3 have been received and are approved. The city received a \$4 million Governor's Cost Share Grant in December. These grant funds will be used to help cover the construction costs for the Zora project. An update on the project was presented to Council in early February. Property acquisitions for Phase 1 are nearly complete (down to 1 remaining). Recently received 90% plans for phase 2 which are currently under review. ROW acquisitions for phase 2 will start soon.

6th & Virginia: Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant was held. Agreement with consultant has been executed, and initial structural analysis has been completed. Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned. Working on construction easement documents.

20th-Schifferdecker to Country Club Road: RFQ for Engineering Services was advertised by the City in September, with responses due by October 11th. Responses have been reviewed and scored. Have entered into a design agreement with AMA to design from Schifferdecker west to near the state line. Preliminary survey and design work has started.

Review of Report #12: Public Safety Sales Tax:

Mrs. Haase started with Report 12: Beginning Fund Balance of almost \$12.5 million. We collected \$4,370,530 in sales tax, \$1,630 in Fire seminars for a total revenue of almost \$4.4 million. Spent \$121,481 on streetlights, just over \$2.1 million for the Police department, just over \$4 million for the Fire department, Training Center \$164,429, paid the TIF developer \$51,850 for total expenditures of just over \$6.5 million. Dipping in reserves to build station 7, ending fund balance of just a little over \$10.3 million.

Report#13: The top section of this report represents the operational expenditures, the second half is the capital expenditures; the one-time expenditures for building the East side station, once that portion is complete it will just move to operational side.

Police & Fire: Police Department update #14 presented by Assistant Police Chief Brian Lewis. The department has 11 total openings, with 2 of those openings being public safety tax officer positions. We currently have 1 applicant in the background process who is a POST certified candidate.

<u>Total Authorized</u>	<u>113</u>
<u>Current Openings</u>	<u>11</u>
<u>Officers in Field Training</u>	<u>6</u>
<u>Trainees in academy</u>	<u>9</u>
<u>New Hires</u>	<u>1</u>
<u>Extended Leave</u>	<u>0</u>
<u>Military Deployments</u>	<u>1</u>
<u>Light Duty Officers</u>	<u>3</u>
<u>Total shortage</u>	<u>31</u>
<u>Current Available Officers</u>	<u>82</u>

Police Public Safety Tax capital purchases planned for this budget year are as follows:

- 11 Replacement squad vehicles, including equipment (awaiting production)
- 13 body cameras and accessories (purchased and received)
- New server for Body cam/car videos (purchased and received)
- 29 ruggedized laptops for officers
- 20 docking stations for ruggedized laptops
- Laptop storage cabinet
- Audio visual HD system for Police interview/interrogations (purchased and installed)
- Conversion of Police CAD and RMS to New software System in process now. GO live date delayed due to data conversion delays with vendor. Estimated GO Live is 2nd quarter 2024.
- Air conditioning for donated outdoor K9 Kennel

Public Safety Training Center:

- Advanced Computer Replacement (1)
- 2-in-1 Laptop replacement (4)
- Laptop replacement (10)

Fire Report: #15 Presented by Fire Chief Gerald Ezell.

On June 6, 2022; Council Bill No. 2022-130 was approved authorizing R.E. Smith to construct Station 7, at a cost of \$4,500,000. Project is now underway, with the exterior mostly finished and the rooms framed out inside the station. Weather setbacks have pushed the opening date to mid-September 2023. The apparatus to operate out of Station 7 was ordered in January 2022. Council Bill No. 2021-613 was presented and approved authorizing a sales agreement with MacQueen Fire Equipment for a total cost of \$791,289.00. Engine 7 arrived in Joplin in March 2023, and is currently being outfitted for service. Engine 6 is under contract to be delivered from Pierce Manufacturing within the next 12-15 months. Currently all budgeted public safety sales tax positions are filled. We have 4 personnel starting on the trucks on June 3, 2023. We currently have 8 individuals in the Academy, with another slated to start on June 5th. These 9 will start on the trucks on July 17, 2023. This will still leave us needing to hire 7 more to fill all open positions in the department.

Pension Sales Tax: As of April 30, we have \$4.1 million on hand, reserving almost \$2.6 million for the Gap cost and \$1.5 million for the pension plan. On the Income Statement, for 6 months we have collected \$4.7 million in sales and use tax, we have sent \$4.3 million to the pension plan, the rest is being reserved for the Gap cost.

Use Tax Collection Summary: Through May for fiscal year 2023; we have collected over \$2.8 million, Life-to-date we have collected \$5.5 million. Attached to this sheet is a sheet that shows the Action Plans; Assistant City Manager Tony Robyn will be at the August meeting to provide an update about the action plans. We have done several things: first floor remodel, which will require additional staff, hired park rangers, hired some fire swing personnel, additional police staff, reviewing building codes and finished some studies.

Action Plan Prioritization: This report shows all the Action plans that were promised to the voters. The blue highlighted area indicates in progress, the yellow highlighted area indicates complete.

Chairman Lori Haun will present the semi-annual report at the June 20th Council meeting.

Schedule next meeting of the oversight committee:

The next meeting of this committee will be held on Wednesday, August 16, 2023, at 3:30 p.m.

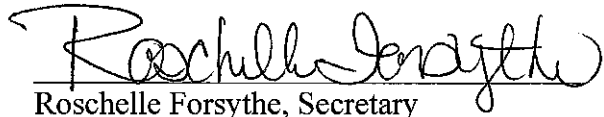
Adjournment:

Motion by Fred Osborn second by Todd Patterson to adjourn. Motion passed.

With there being no further business before the board meeting was adjourned at 4:29 p.m.



Lori Haun, Chairman



Roschelle Forsythe, Secretary