

**MINUTES**  
**CAPITAL IMPROVEMENT AND PUBLIC SAFETY**  
**SALES TAX OVERSIGHT COMMITTEE**  
**REGULAR MEETING**  
**February 15, 2023**  
**3:30 P.M.**

**Call to order:**

The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, February 15, 2023. Present were committee members, Jamie Booker-Norman, Ken Copeland, Trevor Frerer, Lori Haun, Charles McGrew, Fred Osborn, Todd Patterson, and Gregg Wilkerson. Absent: Stan Heater. Motion by Gregg Wilkerson second by Fred Osborn to excuse Stan. Motion passed. City Staff present were Leslie Haase, Finance Director; Rob Beachner; Capital Improvement Project Manager; Chris Parker, Engineer; Dan Johnson, Public Works Director; Sloan Rowland, Police Chief and Gerald Ezell; Fire Chief.

**Approval of minutes:** Motion by Fred Osborn second by Todd Patterson to approve the November 16, 2022, minutes. Motion passed.

**Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax:** Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

**Phase I has been completed.**

**Report #3: Phase II:** Park's stormwater: Still phase II, no more sales tax revenue going in phase II, its going in phase III. We do still have expenditures, so for the quarter on the parks side; we had \$38,881, we still have just over \$1.3 million left in projects. On the storm water side, no sales tax money coming into phase II, we spent \$236,313, we still have just over \$2.1 million left in projects.

**Report #3: Phase III:** In sales tax receipts we collected, in the first quarter on the parks side \$594,822, we spent \$146, 883, paid the TIF developer \$15,009 and still have almost \$23.5 million worth of projects. On the storm water side, we collected \$486,673 in sales tax, we spent \$35,502, paid the TIF developer \$12,280 and still have almost \$19.8 million in projects. On the parks list you can see we added the Assistant Parks Director out of the annual Park's maintenance, the beautification, we have employees on the annual park maintenance, we are transferring the athletic complex to the parks fund, and we are working on Tin Cup Trail phase II. On the stormwater side, you can see we have our ongoing maintenance cost, and we are working on the automated gate arms at the Murphy Low Water Bridge.

**Report #4: Parks Projects:** Leslie stated she was combining this report with the Parks report, in Paul's absence. We did complete the Athletic Complex Improvements which was the replacement parts for the playground set. That leaves 2 projects to complete for Parks: McClelland to Town Green via Tin Cup trail and the Low Water Bridge to Grand Falls Trail. Tin Cup is underway and Grand Falls is being discussed.

**Report#4: Storm Water Projects:** Projects completed this quarter: Minor system improvements, ditch & detention pond maintenance and catch basin & closed system maintenance. Also culvert improvements, Lone Elm & Murphy Blvd. The three projects remaining are ditch & culvert improvements, Connecticut between 32<sup>nd</sup> & 35<sup>th</sup>, ditch & culvert improvements, Connecticut between 35<sup>th</sup> & 37<sup>th</sup> and channel improvements, Canterbury ditch 3<sup>rd</sup> to 7<sup>th</sup>.

**¼ Cent Parks/Storm water Summary:** Detail that goes along with Parks side of the project. The blue highlights show the projects that are remaining. Everything is complete except for the two trails.

**Storm water Report:**

**Report 6:** Chris Parker presented the storm water report; totals are as follows:

**Stormwater Maintenance Spending:** Personnel 50%, operations 63%, projects 60%, over all we are at 55%.

**Major storm water project status:**

**Project Name:**

**Lone Elm and Murphy Blvd:** Project complete.

**Ditch & Culvert Improvements:** Connecticut between 32<sup>nd</sup> & 35<sup>th</sup> and 35<sup>th</sup> & 37<sup>th</sup> : This project has been integrated into the Connecticut widening project with Right-of-Way acquisition having been completed and utility relocation ongoing. Project to advertise in winter.

**Canterbury Ditch:** 3<sup>rd</sup> to 7<sup>th</sup>, construction agreement with D&E Plumbing and Heating Inc. started construction today.

**ARPA Stormwater Grant Project:** Nine sites where stormwater infrastructure will be improved: Grant \$5 million with local funding \$3,676,000. Funds must be obligated by December 31, 2024, and spent by December 31, 2026. Design and right-of-way in 2023 and construction from 2024-2026. Advertising for consultant to design the project. Selection of consultant in March.

**4<sup>th</sup> & School:** This project has been broken into two phases. Both Phase 1 and Phase II are complete.

**2<sup>nd</sup> & Oliver/McCoy:** Storm sewer improvements to alleviate nuisance flooding at the intersection of 3<sup>rd</sup> and Oliver. Construction complete.

**Emergency Stormwater Projects:**

**10<sup>th</sup> & Main Ditch & Culvert Improvement/Replacement:** Construction complete.

**Report #7, 8, 9 & 10:**

**Capital Improvement Sales Tax:** Finance Director Leslie Haase presented:

**Financials: Report #7, Phase I:** We aren't collecting anymore revenue or project cost but still have one project remaining.

**Report #8: Capital Improvement Sales Tax Fund Phase I:** Existing traffic signal upgrades which is 4<sup>th</sup> & Murphy.

**Report #9: Capital Improvement Sales Tax Fund Phase II:** We collected \$1,622,241 in sales tax. All the other revenue is from prior years. For the current quarter we incurred \$1,144,618 in expense. Paid out the TIF developer \$38,205 and still have about \$31.4 million in projects remaining.

**Report#10: Capital Improvement II Projects:** No projects completed this quarter.

**C.I.S.T II-(2015-2025) Project Status:**

**Completed Projects:** Maiden Lane R/R crossing, 20<sup>th</sup> & Murphy realignment, Intersections of 32<sup>nd</sup> and Connecticut, 32<sup>nd</sup> and Main and 32<sup>nd</sup> and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

**CIP Master Plan:** RFQ for engineering services was advertised on January 29<sup>th</sup> to develop a CIP Master Plan, with qualification submittals due on February 17<sup>th</sup>. Responses will be reviewed and scored by selection committee prior to meeting with selected consultant to discuss scope and negotiate contract. Consultant's scope will include providing the city with a comprehensive list of proposed projects for possible inclusion in the next Capital Improvements Program. Received one response to the RFQ from Olsson. Agreement has been approved by City Council and executed by the city. Kickoff meeting was held in early August. Olsson is reviewing information provided by the city from existing studies. Will meet again soon to discuss project branding and marketing options.

**Facilities Master Plan:** Request for Qualifications (RFQ) for architectural services was advertised on February 5<sup>th</sup> to develop a City of Joplin Facilities Master Plan, with qualification submittals due on February 23<sup>rd</sup>. Received one response to the RFQ from the team of SFS Architecture and Corner Greer and Associates. Response was reviewed and scored by selection committee prior to meeting with consultant to discuss scope and negotiate contract. Agreement with SFS Architecture has been approved by City Council and executed by the city. Consultant will assess City owned and maintained facilities and will also provide recommendations for required maintenance staffing and annual maintenance budget for the facilities as well. Interviews with City departments have been conducted by SFS and Corner Greer staff for the Justice Center Facility and City Hall. Gordian was on site the week of July 18<sup>th</sup> to perform an assessment of the City's facilities. SFS has presented seven different conceptual options with estimated costs for the Justice Center to department heads as well as City Council. These options will be narrowed down prior to moving forward with conceptual drawings. Gordian is finalizing the facilities assessment report, and this should be delivered to the city shortly.

**Current projects:**

**4<sup>th</sup> & Murphy Intersection/Signal Improvements:** Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22. 80% design plans have been received and reviewed with comments provided to consultant. Amendment to work authorization with Olsson is going before City Council on November 21<sup>st</sup> to add beautifications elements to the project.

**Roadway - 32<sup>nd</sup> Street -Schifferdecker to Country Club Road:** Improve from 2 lanes to 3 lanes. Phase 1.1, from Schifferdecker to the Westberry entrance is substantially complete and has been opened to traffic. Phase 1.3, from Crane Drive to Arbor Road was completed and ready for asphalt in December, however temperatures at the time did not allow for the asphalt to be placed this season. Phase 2.2 closed 32<sup>nd</sup> St. from near Central City Road to the West side of Crane Road. The majority of the earthwork in this section has been completed and the contractor is now installing storm sewers in this area.

**Roadway- 32<sup>nd</sup> Street- Country Club to Central City Road:** Improve from 2 lanes to 3 lanes. Phase 1.1, from Schifferdecker to the Westberry entrance is substantially complete and has been opened to traffic. Phase 1.3, from Crane Drive to Arbor Road was completed and ready for asphalt in December, however temperatures at the time did not allow for the asphalt to be placed this season. Phase 2.2 closed 32<sup>nd</sup> St. from near Central City Road to the West side of Crane Road. The majority of the earthwork in this section has been completed and the contractor is now installing storm sewers in this area.

**Neighborhood Transportation Improvement:**

**Annie Baxter-** Project was completed to improve ADA accessibility by replacing sidewalks, curb & gutter, and ADA Ramps in the 1800 block of Annie Baxter Avenue. Work was completed by City forces along with the City's on call infrastructure contractor.

**Street surface repair:**

**Pennsylvania railroad crossing** met with MNA: City Street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10<sup>th</sup> & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossings will receive additional upgrades in 2022/2023. MNA has recently completed repairs to crossings at 9<sup>th</sup> and Florida, 9<sup>th</sup> and Connecticut, and multiple locations along 10<sup>th</sup> Street west of Wall Avenue. North crossing at 10<sup>th</sup> & Pennsylvania has been removed and paved back by MNA. Once asphalt plants open this spring, repairs are scheduled to be made to multiple crossings, including 9<sup>th</sup> and St. Louis, 9<sup>th</sup> and Illinois, and 10<sup>th</sup> and Joplin.

**Intersection Improvements:**

**Connecticut & 32<sup>nd</sup> Street to I-44 Overpass:** Improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23. ROW acquisition has been completed. Utility relocation work is on-going. Plan to bid out project soon.

**Connecticut Avenue from I-44 Overpass to 44<sup>th</sup> Street:** Improve from 2 lanes to 5 lanes. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

**44<sup>th</sup> St. from Range Line to Connecticut:** Improve from 2 lanes to 5 lanes. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

**Rangeline to MO 249:** Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Constultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1" of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and approved. Appraisals and ROW negotiations for phase 1 are on-going. Scoping meeting held with Olsson to discuss options for phases 2 and 3. 60% plans for phase 2 have been received and approved. Olsson is working on writing legal descriptions for phase 2. 30% plans for Phase 3 have been received and are approved. The city received a \$4 million Governor's Cost Share Grant in December. These grant funds will be used to help cover the construction costs for the Zora project. An update on the project was presented to Council in early February.

**6<sup>th</sup> & Virginia:** Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant was held. Agreement with consultant has been executed, and initial structural analysis has been completed. Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned.

**20<sup>th</sup>-Schifferdecker to Country Club Road:** RFQ for Engineering Services was advertised by the City in September, with responses due by October 11<sup>th</sup>. Responses are being reviewed and scored. A scoping meeting was held with Allgeier Martin and Associates in January with a follow-up meeting held in early February. Project extents and budget are currently being discussed.

**Review of Report #12: Public Safety Sales Tax:**

Mrs. Haase started with Report 12: Beginning Fund Balance just under \$12.5 million. We collected \$2,162,989 in Sales tax, \$425 in Fire seminars, we spent \$30,521 on streetlights, \$1,092,275 in the Police department, \$1,670,631 in the Fire department, \$84,928 in the Public Safety Training Center, paid the TIF Developer \$51,850, total expenditures just over \$2.9 million, ending fund balance just over \$11.7 million.

**Report#13:** In the 2023 budget year, with Fire station 7 under construction we have added all the firefighters. We just gave an update to Council about streetlights. We are making a lot of progress; there have been about 72 lights that have been changed over to LED and approximately 25 new lights that have been installed, probably about 12 zones have been completed. We are continuing to make our way through the zones that have not yet been completed and will update Council semi-annually.

**Police & Fire: Police Department update #14** presented by Police Chief Sloan Rowland.

As of February 14, 2023, the department has 10 total openings, with 2 of those openings being public safety tax officer positions. We currently have 1 applicant in the background process who is a POST certified candidate.

Total Authorized	110
Current Openings	10
Officers in Field Training	6
Trainees in academy	8
New Hires	0
Extended Leave	1
Military Deployments	2
Light Duty Officers	2
Total shortage	29
Current Available Officers	81

Police Public Safety Tax capital purchases planned for this budget year are as follows:

- 11 Replacement squad vehicles, including equipment
- 13 body cameras and accessories
- New server for Body cam/car videos
- 29 ruggedized laptops for officers
- 20 docking stations for ruggedized laptops
- Laptop storage cabinet
- Audio visual HD system for Police interview/interrogations

Conversion of Police CAD and RMS to New software system in process now. GO live date estimated no later than July 2023.

Air conditioning for donated outdoor K9 Kennel

Public Safety Training Center:

Advanced Computer Replacement (1)

2-in-1 Laptop replacement (4)

Laptop replacement (10)

**Fire Report: #15** Presented by Fire Chief Gerald Ezell.

On June 6, 2022; Council Bill No. 2022-130 was approved authorizing R.E. Smith to construct Station 7, at a cost of \$4,500,000. Project is now underway, with concrete poured and safe room is halfway constructed. There have been some setbacks in the masonry work, but repairs are underway and should be completed soon. With weather setbacks, Contractor advised yesterday, they are about a month behind schedule. The apparatus to operate out of Station 7 was ordered in January 2022. Council Bill No.2021-613 was presented and approved authorizing a sales agreement with MacQueen Fire Equipment for a total cost of \$791,289.00 with delivery date for mid-March 2023. Final inspection trip is scheduled for February 27-March 2. Engine 6 is under contract to be delivered from Pierce Manufacturing within the next 15-18 months. Currently all budgeted public safety sales tax positions are filled. We currently have six individuals in the Academy to fill the remaining slots for Station 7. They will graduate in July, just before Station 7 is slated to open.

**Pension Sales Tax:** Balance sheet; we are reserving money for the GAP cost, we are sitting at almost \$2.4 million there, otherwise all the money is going to the pension plan. For the year we have collected \$2,158,346 in sales tax, \$186,871 in Use Tax and we have contributed to the Pension Plan \$2,128,562.

**Action Plan Prioritization:** This report shows all the Action plans that were promised to the voters. The blue highlighted area indicates in progress, the yellow highlighted area indicates complete.

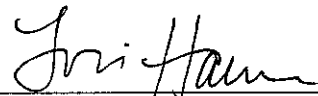
**Schedule next meeting of the oversight committee:**

The next meeting of this committee will be held on Wednesday, May 17, 2023, at 3:30 p.m.


**Adjournment:**

Motion by Todd Paterson second by Gregg Wilkerson to adjourn. Motion passed.

With there being no further business before the board meeting was adjourned at 4:14 p.m.



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Lori Haun, Chairman

  
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Roschelle Forsythe, Secretary