

## **CITY OF JOPLIN COUNCIL AGENDA ITEM**

### **ITEM**

Council Bill 2021-506 – Approving a contract with Etico Solutions Inc. to complete a Police Department Resource Allocation study.

### **MEETING DATE**

March 15, 2021

### **ORIGINATING DEPT**

Finance

### **ATTACHMENTS**

CB 2021-506 Ordinance; Exhibit “A” Etico Solutions Inc. Contract; Etico Solutions Inc. Bid Response; City of Joplin RFP; Summary of Scores

### **REVIEWED BY**

Department Head: Leslie Haase; Police Chief: Sloan Rowland; City Attorney: Peter Edwards; City Manager: Nick Edwards

### **SUMMARY**

This Council Bill approves a contract with Etico Solutions Inc. to complete a Police Department Resource Allocation study.

### **BACKGROUND**

City Council recently established their updated vision and goals for the City. One of the six goals set by Council is to reduce crime and increase safety. As one step in that goal and related strategic plans, the Police Department released a request for bid proposals to complete a resource allocation study. The study will provide an external review of various components of the current operations of the police department, as well as review the impact of growth of the community to the level of services provided. Broadly, the request requires the consultant to:

- Recommend optimal staffing levels in the Police Department
- Recommend optimal work schedules in certain divisions of the Department
- Recommend optimal beat configuration within the city limits

The RFP was issued on January 22, 2021 with a due date of February 19<sup>th</sup>. City staff recently completed its assessments of the bids. This is a summary of the bid evaluation process.

### **Summary of Bid Process:**

The following four bids were received in response to the Police Resource Allocation Study RFP:

- Etico Solutions Inc.
- Alexander Weiss
- T&M USA
- Berry Dunn

A city staff team was assembled to assess the bids as set forth in the RFP. The team was comprised of Sloan Rowland, Brian Lewis, Will Davis and Leslie Haase. The bids were assessed as follows:

- 25% Methodology - that the vendor will use to conduct work outlined in RFP and evidence of ability to perform the work described herein.
- 25% Experience – previous experience performing related projects of complex nature, including, but not limited to, similar size and type of organization.
- 10% References – will be based on references submitted as part of RFP but can include clients not submitted.
- 30% Cost of proposal – must contain a cost for the requested scope of work in a “not to exceed” amount.
- 10% Staff - capability and availability of professional staff to serve the City of Joplin in a competent and timely manner.

Each staff member independently evaluated the bid responses and scored them based on the above criteria. A summary of the scores is attached for your review. From the total scores and related knowledge of the respondent, the team determined that finalist interviews were not needed. The lowest and best bidder is Etico Solutions Inc. Etico Solutions had a total score of 364 and the next score was 267.6 by Alexander Weiss. Etico Solutions was the low bidder and will complete the study at a total cost of \$39,000.00. The timeline estimates the study will be complete by the end of November 2021.

#### **FUNDING SOURCE**

This council bill includes a budget amendment to the general fund in the amount of \$39,000.00 to complete this study.

#### **RECOMMENDATION**

Staff recommends approval of this council bill on an emergency basis in order to continue progress towards the City Council goals and vision.