

**CITY OF JOPLIN
COUNCIL AGENDA ITEM**

ITEM

Council Bill 2021-505 – Approval of a new Job Description in the Health Department

MEETING DATE

March 1, 2021

ORIGINATING DEPT

Finance

ATTACHMENTS

CB 2021-505 Ordinance; Exhibit “A” Salary Administration Plan; Exhibit “B” Salary Administration Plan for Part-Time Seasonals; Breastfeeding Peer Counselor Coordinator Job Description

REVIEWED BY

Department Head: Leslie Haase; Health Director: Ryan Talken; City Attorney: Peter Edwards; City Manager: Nick Edwards

SUMMARY

This Council Bill approves a new job description in the health department and the placement of the position in the Salary Administration Plan.

BACKGROUND

The health department has had a position called Lead Peer Counselor that falls under the WIC Grant. The grant requirements have changed and requires some additional job functions. As a result, the Lead Peer Counselor position has been eliminated and is being replaced by the new job description, Breastfeeding Peer Counselor Coordinator. The Lead Peer Counselor position is being eliminated from Range 570 in the Salary Administration Plan for Part-Time Seasonals. The new position is being placed in Range 130 of the Salary Administration Plan. The actual hourly rate will change minimally. The new position will continue to be funded by the WIC grant.

The new job description, along with placement in the Salary Administration Plan, was presented to the Personnel Board recently and was approved.

FUNDING SOURCE

This item is included in the current health department budget.

RECOMMENDATION

Staff recommends approval of this council bill on an emergency basis, so the Health Department can advertise and fill this position.