

JOB DESCRIPTION
CITY OF JOPLIN
FIREFIGHTER TRAINEE

TITLE: FIREFIGHTER TRAINEE

DEPARTMENT: FIRE

DESCRIPTION:

Under general to limited supervision, responds to emergency calls, including fire, accident, medical emergency, and/or rescue situations to protect life and property.

GENERAL DUTIES AND RESPONSIBILITIES:

THE FOLLOWING DUTIES ARE NORMAL FOR THIS TITLE. THESE ARE NOT TO BE CONSTRUED AS EXCLUSIVE OR ALL-INCLUSIVE. OTHER DUTIES MAY BE REQUIRED AND ASSIGNED.

- Attendance and dependability. Must maintain confidentiality.

GENERAL TASKS AND RESPONSIBILITIES:

WHILE FOLLOWING TASKS ARE NECESSARY FOR THIS POSITION, THEY ARE NOT AN ESSENTIAL PART OF THE DUTIES OF THIS POSITION AND MAY ALSO BE PERFORMED BY OTHER EMPLOYEES.

Based upon qualifications, they will be trained the duties listed below:

- Performs a variety of fire suppression activities at the fire scene, including deploying hose lines, operating nozzles and directing water streams, raising and climbing ladders, and utilizing a variety of hand and power equipment.
- Operates a variety of fire suppression and/or emergency assistance equipment.
- Participates in a variety of training activities to maintain/improve the level of fire suppression/emergency medical skills and physical conditioning.
- Resolves routine problems encountered in performance of work assignments.
- Performs a variety of emergency rescue activities at fire, accident, medical, or other emergency scenes.
- Administers emergency medical care at the appropriate level.
- Performs a variety of cleaning, maintenance, and repair tasks necessary to keep the fire station, apparatus and related equipment clean, stored properly, fully functional and operating safely.
- Answers phone and operates radio to facilitate effective and timely response to emergency calls.
- Performs fire safety inspections of businesses, manufacturing/industrial facilities, schools, and other commercial/public facilities in assigned area to identify fire hazards, potential/actual fire code violations, and to verify locations of hazardous materials.
- Talks with community groups and other City residents to explain fire safety/fire prevention practices and techniques and inform them about the functions of the Joplin Fire Department.

OTHER TASKS, DUTIES AND RESPONSIBILITIES:

- The duties and responsibilities listed in this job description shall not to be construed as an exclusive or all inclusive list of the duties associated with this position.
- The supervisor may on occasion assign other duties which are not specifically listed in this job description, provided the employee is qualified and certified/licensed to perform these additional functions.

GENERAL PHYSICAL REQUIREMENTS:

LANGUAGE ABILITY AND INTERPERSONAL COMMUNICATION

- Skill in establishing and maintaining effective working relationships.

FIRE DEPARTMENT ORDINANCE #:	APPROVED: PAY RANGE: 160
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MATHEMATICAL ABILITY

JUDGMENT AND SITUATIONAL REASONING ABILITY

- Knowledge of fire suppression principles, methods, techniques, and practices.
- Knowledge of purpose/use of various tools, equipment, and apparatus used in fire suppression, rescue, and medical assistance operations.
- Knowledge of first aid, C.P.R., and other basic emergency medical assistance techniques.

PHYSICAL REQUIREMENTS

- Requires medium to high levels of sitting, standing, walking, squatting, heavy lifting, bending, twisting, and kneeling; requires manual dexterity sufficient to operate all essential job related equipment such as vehicles, fire apparatus, or other specialized equipment.
- Must be mobile and in appropriate physical condition such that departmental safety rules and the safety of self or others is not compromised while working.
- All fire employees are required to meet all applicable Federal, State, and Departmental physical fitness and physical training standards prior to and during employment.
- Must be sighted and hearing to such a degree as to enable safe and effective job performance of essential functions.
- Work is performed in indoor and outdoor environments.
- Work may involve potential exposure to extreme weather conditions, extreme heat, unstable buildings and structures, hazardous chemicals and materials, emergency disaster situations, body fluids, infectious diseases and air and blood borne pathogens when responding to emergency and non-emergency incidents.
- Work requires the wearing of Self Contained Breathing Apparatus and confining equipment or gear for extended periods of time.

ENVIRONMENTAL ADAPTABILITY

- Knowledge City of Joplin fire safety codes and ordinances.
- Knowledge of the street names and locations in the City of Joplin.
- Knowledge of customer service techniques.
- Skill in following complex oral and written instructions, procedures and guidelines.
- Skill in the utilization of applicable communications equipment used in emergency and non-emergency operations.
- Skill in safely and effectively operating a full range of fire suppression/emergency response apparatus and equipment.
- Skill in applying basic or advanced emergency medical assistance techniques.

GENERAL QUALIFICATIONS:

- Must be a high school graduate or have G.E.D.
- **Must possess at least one of the following:**
 - An Emergency Medical Technician-B license **or**
 - Firefighter I and II certification **or**
 - 36 hours of college from an accredited college or university **or**
 - Two years of active military service with an honorable discharge.
- Must possess and maintain a valid driver's license.
- Firefighter I and II certifications and EMT-B license must be maintained throughout employment

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Employee Name (Please Print)

Date

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Employee Name (Signature)

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