



Earth & Arbor Day Event Booth/Vendor Registration

The following outlines an opportunity for your business or club to participate in May the Forest Be With You... Joining Forces To Save Our Planet, an Earth & Arbor Day Event. The event will be held at Landreth Park from 10 to 1.

Vendor Agreement :

1. Please accept this as a formal agreement between yourself and City of Joplin. This will allow you to sell your products or present information regarding your organization in Landreth Park on April 27, 2019. Additionally, your participation means acceptance of the Terms of Agreement.
2. You will be allowed a space just south of the United States Army Reserve building or just east of Murphy Blvd. and south of the entertainment stage. The Earth & Arbor Day Committee will make selections and notify you with your space.
3. There is no cost to sell your product at this year's celebration.
4. The City of Joplin will provide electrical power if needed, and garbage removal.
5. You are responsible for the supply, set-up, and removal of any booth or display your vending requires. Vendors must be set-up and be operational by 9:00 am on April 27th. Removal is not permitted until after 1:00 p.m.
6. As the vendor, you are responsible for any and all sales tax associated with your operations (sales and suppliers) in conjunction with this event, as well as City of Joplin Business License.
7. As a vendor at this event, you are responsible for your own liability insurance.
8. The safety of yourself, employees and patrons while at your location and the availability of a fire extinguisher within that area is your responsibility, as well as meeting City Fire and Health Department codes as applicable.
9. Any and all vending must be approved by the City of Joplin.

Vendor /Organization Name_____

Contact Name_____

Sales Tax Number (if applicable)_____

Address_____

City_____ State_____ Zip_____

Home Phone_____ Work Phone_____ Cell Phone_____

Fax Number_____ Email_____

Please return contract to: Robin Standridge—407 S Pennsylvania Ave, Suite 101 A—Joplin, MO 64804

For any questions please contact the Wildcat Glades Friends Group by calling 417-708-7713 or email at reservations@wildcatglades.org.

Please list in detail what your booth will display and/or what you will be selling along with the prices you plan to charge. All items are subject to review and approval by the committee.

Please include any additional information you feel is important for the committee.

Do you need electricity? Yes/No

You are responsible for providing your own canopy, table, and chairs. If you need more than one space, please advise. Standard space for canopies and booths is 12 X 12.

Contact the Finance Department, (417) 624-0820 ext. 242 for City License requirements.

RELEASE

The vendor agrees not to hold the City of Joplin, event sponsors or their directors, agents, employees and volunteers liable for any or all expenses, claims, actions, liabilities, damages and/or losses arising out of their participation in "May the Forest Be With You" 2019. I will be solely responsible for my own product liability, and I have read all of the rules and correspondence of the event and agree to abide by them.

Signature _____ Date _____

The City of Joplin and other committee members may use photographs and videotapes of "Earth & Arbor Day Event 2019" for promotional purposes, web pages, and other media usage. By means of submitting this application, you are hereby granting permission for photos or film of you/your act/your merchandise or both to be utilized for promotional purposes of "Earth & Arbor Day Event 2019". We reserve the right to obtain and release, as well as deem necessary, promotional information for the purpose of advertising, etc. Such materials shall become the property of "Earth & Arbor Day Event 2019" and may include photos, videos, and biographical data.