**STREET CLOSURE/PARADE REQUEST FORM**

The Public Works office has up to ten (10) working days to review and approve/deny this permit application. A drawing showing location of closure/parade must be submitted with the form. PLEASE PRINT WITH INK OR TYPE. ALL BLANKS MUST BE FILLED IN OR APPLICATION WILL NOT BE APPROVED.

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME:</td>
<td>COMPANY:</td>
</tr>
<tr>
<td>PHONE:</td>
<td>ADDRESS:</td>
</tr>
<tr>
<td>STREET</td>
<td>CITY</td>
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</tbody>
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**CLOSURE/PARADE INFORMATION:**

**STREET(S) REQUESTED FOR CLOSURE/PARADE:**

**REASON FOR CLOSURE/PARADE:**

**DATES & TIME OF CLOSURE/PARADE:**

Please check the appropriate answer below

1) Will any businesses or residents be affected by this closure/parade? [ ] Yes  [ ] No
2) Will traffic have alternate routes to get around this closure/parade? [ ] Yes  [ ] No
3) Will commercial traffic be affected by this closure? [ ] Yes  [ ] No
4) Have all affected businesses and residents been notified of closure/parade? [ ] Yes  [ ] No
5) Has there been any opposition to this closure/parade? [ ] Yes  [ ] No
6) Will barricades be required from the City? [ ] Yes  [ ] No
   a) Cones will need to be delivered onsite by the City? [ ] Yes  [ ] No
   If no, the cones/barricades will be picked up at the Public Works Center on:
   and brought back to the Public Works Center on:
   DATE:  DATE:

   If cones/barricades are not returned in the same condition the following charges will be billed the applicant:

   Barricades: $65.00 Each  Cones: $10.00 Each  Signs: Whatever the replacement costs are for that sign

7) Are sanitary facilities available for public use (portable toilets)? [ ] Yes  [ ] No
8) Will there be any vendors present at the closure/parade? [ ] Yes  [ ] No
   a) List of Vendors to be present:
** If agreement has not been received by all affected residents or businesses, please explain below. Include any comments or special needs.

Additional Information to Permittee:
All cones/barricades are to be returned by 3:00pm on the date provided above. If the City agrees to drop off the traffic control devices onsite then the devices will be placed together at intersections or as agreed upon when the form is signed. The permittee will be responsible for the traffic control and the liability is not to be placed on the City should an accident or injury occur within this closure/parade. Permittee will be responsible to collect all traffic devices and place together for expedient pickup along closure; the City will not setup and tear down the traffic control devices unless other arrangements have been agreed upon by both the City and permittee. If the closure is for a race or other special event, all traffic control devices will be pulled off the road and on the road before and after event by permittee and volunteers.

Signature of Applicant:

### CITY USE ONLY

<table>
<thead>
<tr>
<th>MUTCD Code</th>
<th>MUTCD Code</th>
<th>MUTCD Description</th>
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<th>MUTCD Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>R1-1</td>
<td>R8-3</td>
<td>No Parking</td>
<td>M4-8a</td>
<td>End Detour</td>
</tr>
<tr>
<td>R6-1</td>
<td>R9-9</td>
<td>Sidewalk Closed</td>
<td>R2-1</td>
<td>Speed Limit</td>
</tr>
<tr>
<td>W1-8</td>
<td>W6-3</td>
<td>2 Way Traffic</td>
<td>R11-3</td>
<td>Road Closed thru traffic</td>
</tr>
<tr>
<td>W20-7</td>
<td>W20-1</td>
<td>Lane Closed</td>
<td>W8-2</td>
<td>Dip</td>
</tr>
<tr>
<td>R4-7</td>
<td>R1-2</td>
<td>Yield</td>
<td>W20-3</td>
<td>Road Closed Ahead</td>
</tr>
<tr>
<td>W1-6</td>
<td>R11-2</td>
<td>Road Closed</td>
<td>R3-2</td>
<td>No Left Turn</td>
</tr>
<tr>
<td>W8-24</td>
<td>W8-1</td>
<td>Bump</td>
<td>R3-1</td>
<td>No Right Turn</td>
</tr>
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</table>

Traffic Engineer/Technician Date

Police Department Date

Finance Department (if Vendors are present) Date

Parks & Recreation Department Date
If Parks are part of closure

Health Department (if food vendors are present) Date

Street Closure Permit