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TO: City Council
FROM: Sam Anselm, City Manager
DATE: March 6, 2015
RE: Weekly Report

Good evening, everyone. Please see below for this week's report. As usual, if you have any questions just let me know.

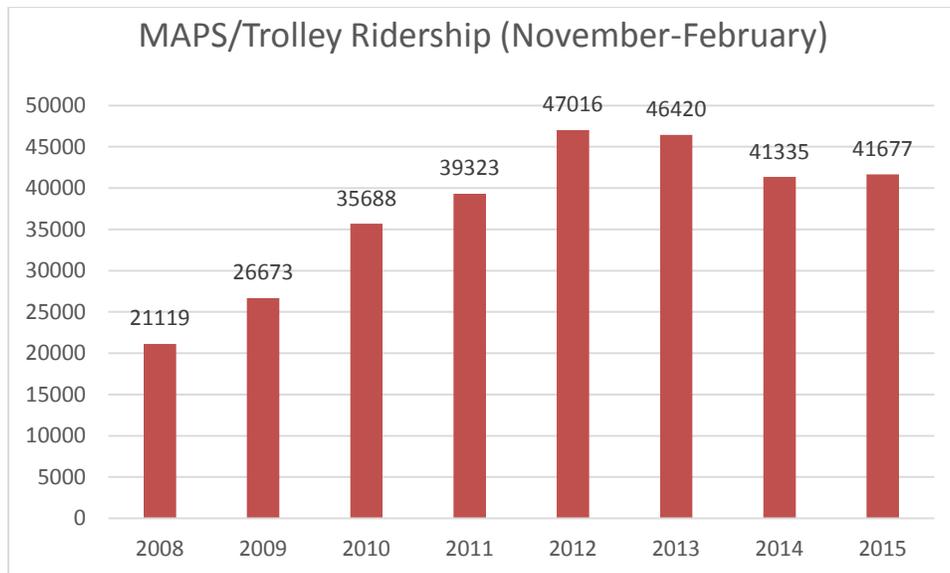
Key Meetings

- On Wednesday several staff members and I attended a day-long session with members of the Deloitte team to set the criteria that will be used to evaluate the 40+ projects that have been identified as possible uses for CDBG funds. Frankly, it was a meeting that should have taken place two years ago, but it is not uncommon for disaster-stricken communities to do a self-assessment after 3-4 years to see where they stand in relation to recovery, and whether initial plans still address today's (and tomorrow's) needs. The information-gathering process continues by Deloitte, and they hope to have the PEP's finalized in the next two weeks. As soon as we can relay that information to you we will do so. We are also discussing two work sessions for council – one to provide everyone with a refresher (or fresher, if you've never been through one) on CDBG-101 by inviting our friends from HUD Region VII to come for a visit, and the other work session would be for the review of the projects themselves so you can provide staff with direction on which projects to move forward with.
- Yesterday I attended a webinar with several staff members that was offered by ICMA/MCMA on developing effective relationships with elected officials. This is one of a series of six webinars that the Missouri City Manager's Association has paid for and is offering to members on a number of topics this year. We continue to seek opportunities for training and professional growth for staff, and this is one such offering.
- Later that afternoon Director Bolander, Assistant Attorney Paul and I had a conference call with the state to discuss the Certificate of Need issue as it pertains to the seniors' assisted living/memory care RFP. We're inching our way closer to being able to issue that RFP, but we need to take a couple more steps backward before we can move forward properly. I appreciate everyone's patience as we move through this process.
- Earlier this afternoon the finance committee met to discuss the golf course operations. They ultimately recommended to proceed with raising rates at the golf course and hiring a golf professional to manage the course. The next step is to make that presentation to council with those recommendations, and we are tentatively looking at March 16th for

that presentation. Based on that presentation and your feedback, we will follow it up with necessary council action/approval to change the fee structure and amend the budget for the position, if that's ultimately the direction you want us to take.

Miscellaneous

- Last week we received a letter from the city of Duquesne indicating they intend to bill and collect for its own sewerage commencing on September 1, 2015. They have also asked us to attempt in good faith to negotiate a new billing and collection agreement. Director Haase will be working with Duquesne officials and our city attorney's office to review this request and take any steps that are necessary for recommendation to you.
- We attempted to reach out to Department of Transportation Secretary Foxx's office to invite him to the ground-breaking for the I-44/Crossroads interchange project, but given the short time frame it won't happen. Typically they want to see these invitations come with about six months lead time and I learned that these invitations should come from our congressional delegation, so I will be working with them to ask Secretary Foxx for a future visit.
- Our week-long United Way Executive Receptionist fundraiser concluded this afternoon with \$281.63 raised. The winner of the contest was Leslie Haase; Director Heatherly came in at a close second, with Director Bolander coming in third.
- Monthly trolley ridership numbers for February are down 4% compared to the same period last year, but for the first four months of the fiscal year, we're up compared to the same period last year. The chart below shows total ridership for the years (November-February) going back to 2008:



- Speaking of the trolley, based on public input over the course of two meetings, the public appears to favor keeping the number of routes to three, and adding an additional stop at Wildcat Glades. I met with staff in PW earlier this week and have asked them to put together a summary of those meetings along with other input they received for your review. That report is forthcoming.

In the Pipeline

- Attached to this report are the revised timelines for the Main Street TIF and Hope Valley TIF/CID project for your review.

Finally, I would like to announce that Tony Robyn has been promoted to the position of Assistant Director of Planning, Development and Neighborhood Services. On a somewhat related note, to date I have received 38 applications for the assistant city manager position and am in the process of reviewing those submissions.

Just a reminder that I will be out of the office on March 13, then again March 17-20, returning to work on March 23rd.

Have a great weekend and please try to enjoy the nice weather!

SOUTH MAIN STREET TIF PLAN**TIF SCHEDULE**

<u>Task</u>	<u>Date</u>
Mail 45-day notice of public hearing to taxing jurisdictions (not less than)	3/16/15
TIF Plan placed on file with City Clerk and available for review by public	3/16/15
30-day (not more than) newspaper publication notice of public hearing along with notice of RFP for alternative proposals from developers	4/2/15
Deadline for taxing jurisdictions to appoint TIF Commission members (at least 30 days after notice sent)	4/14/15
Draft TIF Redevelopment Agreement distributed to City staff for review	4/15/15
10-day (not less than) mail notice to property owners of public hearing	4/15/15
TIF Commission/taxing jurisdiction work session meeting (general meeting in advance of public hearing on 4/30/15)	4/16/15
Proposals due in response to RFP for alternative proposals from developers	4/22/15
10-day (not more than) newspaper publication notice of public hearing	4/22/15
Draft TIF Redevelopment Agreement distributed to Developer for review	4/28/15
TIF Commission opens public hearing, receives testimony, closes public hearing and votes on recommendation to City Council	4/30/15
Final TIF Redevelopment Agreement to City Clerk for City Council packet	5/11/15
City Council votes on ordinance approving TIF Plan and Projects (introduced no sooner than 14 days after the TIF Commission public hearing is closed)	1st reading: 5/18/15 2nd & 3rd readings & adoption: 6/1/15

3/3/15

HOPE VALLEY

TIF REDEVELOPMENT AGREEMENT &

CID/CID COOPERATIVE AGREEMENT SCHEDULE

Action	Date
CID Petition filed with City Clerk (revised Petition)	3/4/15
City Clerk completes review and verifies CID Petition substantially complies with § 67.1421.2 RSMo and schedules public hearing. Public hearing must be scheduled within 45 days after City Clerk verifies compliance with statutory submissions requirements and submits Petition to the City Council. § 67.1431 RSMo.	3/6/15
Send mailed notices for public hearing to all property owners in the proposed CID not less than 15 days prior to the public hearing. § 67.1431.3 RSMo.	3/6/15
Draft TIF Redevelopment Agreement distributed to City staff for review.	3/11/15
Draft CID Cooperative Agreement distributed to City staff for review.	3/11/15
Draft TIF Redevelopment Agreement distributed to Developer for review.	3/18/15
Draft CID Cooperative Agreement distributed to Developer for review.	3/18/15
Two publication notices of CID public hearing, once a week for two consecutive weeks prior to the week of the hearing.	Weeks of 3/23/15 and 3/30/15
Final TIF Redevelopment Agreement (w/ordinance) to City Clerk for City Council packet.	3/11/15
Final CID Cooperative Agreement (w/ordinance approving CID and Agreement) to City Clerk for City Council packet.	3/11/15
City Council holds public hearing to consider the CID Petition. §§ 67.1421 and 67.1431 RSMo.	4/6/15
Following the public hearing, the City Council adopts ordinances to 1) approve the CID Petition and establish the district (§ 67.1421 RSMo); 2) approve the CID Cooperative Agreement; and 3) approve the TIF Redevelopment Agreement.	1 st , 2 nd & 3 rd readings & adoption: 4/6/15
City Clerk must report in writing the creation of the CID to the Missouri Department of Economic Development. § 67.1421.6 RSMo.	4/27/15