

CITY OF JOPLIN COUNCIL AGENDA ITEM

ITEM

Council Bill 2022-119 – approving a contract with Matrix Consulting Group, Ltd. for professional consulting services for preparing the City of Joplin’s Benchmark Study.

MEETING DATE

March 21, 2022

ORIGINATING DEPARTMENT

Public Works - Operations

ATTACHMENTS

Council Bill 2022-119 Ordinance, contract, Scoring Sheet, Submittals

REVIEWED BY

Director of Public Works: David Hertzberg; Director of Finance: Leslie Haase; City Attorney: Peter Edwards; City Manager: Nicholas Edwards.

SUMMARY

This Council Bill authorizes the City Manager or his designee to approve a contract with Matrix Consulting Group, Ltd. in the not to exceed amount of Ninety-Nine Thousand and 00/100 Dollars (\$99,000.00) for professional consulting services for the City of Joplin’s Benchmark Study.

BACKGROUND

On December 16, 2021, City Staff published a Request for Proposal for the development of a Comprehensive Benchmark Study. The City of Joplin was looking for a firm that would evaluate the current services and level of services including manpower, contracts, procedures, policies, as well as internal and external services. Moreover, as part of this evaluation process, Staff is needing to collect input data pertaining to level of services offered and compare these with cities of comparable size, services provided, and high-growth communities within the Midwest. This Study will receive feedback from both stakeholders and shareholders of our city. Ultimately, Staff is looking to develop established level of services which could be implemented to provide better levels of service to the citizens. The firm will provide a comprehensive final report outlining their methodologies used with findings and conclusions. City staff used the procurement process to request proposals and conducted interviews with three of the firms that submitted RFP’s. The Benchmark Study Committee reviewed packages after receiving the RFP’s, graded interviews and selected Matrix Consulting Group on March 3rd. Staff has reviewed the qualifications and submittal by Matrix Consulting Group and find them to be within industry standards and the best candidate to represent the city in this study.

FUNDING SOURCE

General Fund.

RECOMMENDATION

Staff recommends passage of this Council Bill on first reading.