

**CITY OF JOPLIN
COUNCIL AGENDA ITEM**

ITEM:

Council Bill 2021-404— approving a professional services agreement between The City of Joplin and UP Development Planning, LLC (Urban Partners) to conduct the 2021 Comprehensive Housing Market Analysis.

ORIGINATING DEPARTMENT:

Planning, Development, and Neighborhood Services

MEETING DATE:

March 15, 2021

REVIEWED BY:

Director of Planning, Development and Neighborhood Services- Troy Bolander, Director of Finance-Leslie Haase, City Attorney- Peter Edwards, City Manager-Nick Edwards.

SUMMARY:

The following agreement is between the City of Joplin and Urban Partners for professional services related to performing a comprehensive housing market analysis to better assess the current market conditions and future housing needs in the City of Joplin.

Six proposals were received as a result of a Request for Proposal (RFP) process. The consultant selection committee independently scored responses. The top two firms were interviewed and ranked based in responses and interviews. Based upon the selection committee recommendation, negotiation commenced on draft agreement and the mutually agreed upon draft is attached.

This agreement, for the amount of \$39,732.00, with Urban Partners requires the firm to conduct the 2021 Comprehensive Housing Market Analysis to meet the scope of work outlined in the RFP in addition to the services proposed in Urban Partners' response to RFP which is attached to the agreement as Exhibit B. Work will commence no later than one week from the agreement date. Project completion will occur in the timeline submitted by respondent in the RFP of approximately 139 days, unless additional time is determined to be necessary and approved by the City.

BACKGROUND:

RFP was drafted and advertised with a scope of work in consideration of current and potential initiatives related to economic development, neighborhood improvement and health, as well as current and future housing market gap and affordability analysis. A steering committee will be assembled to assist in the final direction and input for the study at initiation and milestones in the process.

FUNDING SOURCE

This Council Bill provides exactly Thirty-Nine Thousand Seven Hundred Thirty Two Dollars and Zero Cents (\$39,732.00) from HOME Investment Partnership Program Grant M20DC290209, with no additional costs to the City.

RECOMMENDATION

Staff recommends approval of this Council Bill.

ATTACHMENTS

CB 2021-404, Agreement