

**CITY OF JOPLIN  
COUNCIL AGENDA ITEM**

**ITEM**

Council Bill 2020-524 – Approving the creation of a Museum Curator position and modifications to the Assistant Health Director position

**MEETING DATE**

October 19, 2020

**ORIGINATING DEPT**

Finance

**ATTACHMENTS**

CB 2020-524 Ordinance; Exhibit “A” Salary Administration Plan; Museum Curator Job Description and Assistant Director of Health and Environmental and Epidemiology Coordinator Job Description

**REVIEWED BY**

Department Head: Leslie Haase; Human Resources Director: Dave Allgood; City Attorney: Peter Edwards; City Manager: Nick Edwards

**SUMMARY**

This Council Bill approves the creation of the Museum Curator position, job description and placement in the Salary Administration Plan. This bill also approves modifications to the Assistant Director of Health and Environmental and Epidemiology Coordinator job description.

**BACKGROUND**

During the fiscal year 2021 budget work sessions, City Council informally approved merging the Joplin Historical Museum as a division of the Parks and Recreation Department for the City. This change has been included in the 2021 adopted budget. As a part of the transition, this Council Bill creates the job description for Museum Curator. With approval of this bill, the position will also be placed in Grade 320 of the Salary Administration Plan.

Also included in this bill are modifications to the qualifications section of the Assistant Health Director position. The master’s degree preference has been removed from the updated job description.

**FUNDING SOURCE**

The new position is included in the fiscal year 2021 budget.

**RECOMMENDATION**

Staff recommends approval of this council bill on an emergency basis.