

**CITY OF JOPLIN
COUNCIL AGENDA ITEM**

ITEM

Council Bill 2019-605- Approving a job description change and reclassification of a position for the Public Works Department.

MEETING DATE

February 4, 2019

ORIGINATING DEPT

Human Resources Department

ATTACHMENTS

Council Bill No. 2019-605 Ordinance and Budget Amendment, Exhibit "A" Salary Administration Plan, Personnel Board meeting minutes, and supporting documents, Schedule "1" financial impact, and Exhibit "C" Revised Job Description

REVIEWED BY

Human Resources Department: David Allgood; Public Works Department Head: David Hertzberg; Finance Department: Leslie Haase; City Attorney: Peter Edwards; City Manager: Sam Anselm

SUMMARY

This Council Bill approves a change to reclassify and change the Job Description of the Capital Improvement Project Manager.

BACKGROUND

Capital Improvement Project Manager

Proposed changes to position: The position has a required certification as follows "Must possess a Professional Engineer's license; MO registration, as issued by the State Board of Registration for Professional Engineers, required within six months of employment". This requirement is being dropped. The salary range is dropping to compensate for the reduced requirements of the position. The current salary range at 340 will be dropped to salary range 320.

Reason for proposed changes: There is a lack of qualified applicants with both the engineering license and the project management experience. The staff believes that an applicant with a large amount of experience at managing many projects in a program can perform the program management duties. There will be some limitations due to the lack of an engineering license which is the reason the salary is being lowered.

FUNDING SOURCE

The fiscal year 2018-2019 is being amended to reflect the downgrade from 340 to 320 for the reclassification of the Capital Improvement Project Manager. The capital improvement sales tax budget is decreasing by \$6,241.00.

RECOMMENDATION

Staff recommends approval of this council bill on first reading.