

**Minutes of the September 11, 2018
Joplin City Council Work session
FY 2019 Budget**

The City Council of the City of Joplin, Missouri, held a work session beginning at 5:45 p.m. on Tuesday, September 11, 2018, in the 5th Floor Council Chambers, 602 S. Main to hear the following topics below.

In attendance were Council Members: Brown, Colbert-Kean, Lawson, Monteleone, Reid Adams, Shaw; Stanley, Stinnett, and West. Also, in attendance were City Manager Sam Anselm and City Attorney Peter Edwards.

FY 19 Budget Work Session – Issues and Options

Mayor Shaw called the work session to order. Before he began the work session, he read a tribute to recognize today as Patriot Day – the 17th anniversary of the 9/11/2001 terror attacks.

Mayor Shaw stated he had been asked to clarify the recent charge given to the Finance Oversight Committee by the City Council. Mr. Brown, liaison for the FOC, stated his interpretation of the charge was “to find general revenue streams for financial sustainability for the city - not geared toward any one department”. Unless directed otherwise, he will be communicating this to the FOC.

Mayor Shaw replied that was his perspective also, and he asked the other council members their opinion. All agreed.

Mr. Stanley commented that he believes it was Council’s intention to take the information from the FOC and explore how to implement increased revenue to get pay to where we want in specific areas. He said that to go where we want to go requires increased revenue. The charge to the Finance Committee was to give us revenue options and have us decide what direction to go. I think they’re connected, but I don’t think the charge was based on police and fire conversation.

City Manager Sam Anselm introduced the discussions on the Budget Issues and Options.

Museum Request: Motion by Mr. West, second by Mrs. Reid Adams to approve the continued funding amount of \$190,131 to the Joplin Museum Complex. Voting in favor were Council Members: Brown, Colbert-Kean, Lawson, Monteleone, Reid Adams, Shaw; Stinnett, and West,8. Nays: Stanley, 1.

Chamber of Commerce Request: Motion by Mr. Brown, second by Mr. Lawson to approve the Joplin Area Chamber of Commerce funding request at a cost of \$250,000. Voting in favor were Council Members: Brown, Colbert-Kean, Lawson, Monteleone, Reid Adams, West, 6. Nays: Shaw, Stanley, Stinnett, 3.

Joplin Workshops Request: Motion by Mr. Stanley, second by Mr. West to approve the City Manager’s recommendations: 1) that the City of Joplin work with Joplin Workshops to transfer one or two MAPS vans as outlined in the options; 2) that COJ, through MPO, assist Joplin Workshops in applying for the FTA Section 5310 Grant application. Voting in favor were Council Members: Brown, Colbert-Kean, Lawson, Monteleone, Reid Adams, Shaw; Stanley, Stinnett, and West, 9. Nays: 0.

General Employee Association Request: Motion by Mr. West, second by Mrs. Reid Adams to accept the request to add Martin Luther King Jr. Day as a City observed holiday. Voting in favor were Council Members: Colbert-Kean, Lawson, Monteleone, Reid Adams, Shaw; and West, 6. Nays: Brown, Stanley, Stinnett, 3.

Next Steps for the Sustainability Report Update: Motion by Mr. Stanley, second by Mr. Stinnett to move forward with the highlighted changes on the Sustainability Report Update as presented (copy attached). Voting in favor were Council Members: Brown, Colbert-Kean, Lawson, Monteleone, Reid Adams, Shaw; Stanley, Stinnett, and West, 9. Nays: 0.

SeeClickFix Update: Mr. Anselm reported that IT Director Morris heard back from SeeClickFix about customizing their reporting module as presented at a recent informal council meeting. There are additional customizable options, but billing is not one of them. They offered a 10% discount for a 3-year agreement. The cost, billed annually, would be \$13,324 per year for three years, which is a savings of \$1500 per year. If Council desires to proceed with this system, Mr. Anselm would recommend the cost be taken out of fund balance for the first year and incorporated in the IT budget for subsequent years.

Municipal Golf Course: Motion by Mr. Stanley, second by Mr. Lawson to transfer \$102,680 from the General Fund to the Municipal Golf Course to cover capital items. Voting in favor were Council Members: Colbert-Kean, Lawson, Monteleone, Shaw; Stanley, Stinnett, and West, 7. Nays: Brown, Reid Adams, 2.

Mr. Stinnett asked that a summary of changes from the budget work session be provided to the City Council. Mr. Anselm replied that the budget would be presented to the city council in October and will include all the changes. Mr. Stinnett asked for a dollar amount of changes before then. Finance Director Haase replied a summary will be presented to the council reflecting all the changes.

Mayor Shaw thanked the city staff and council members for all their work and time spent on the budget sessions.

Mayor Shaw stated he met with the soon-to-be Missouri Speaker of the House, Elijah Haar.

Mr. Stanley asked if the recently approved wage increases to take us to the 50% competitive level, are they included in the upcoming budget changes? Mr. Anselm stated he is still needs to discuss any potential individual changes with Chief Furgerson before he (Anselm) can get that financial impact. My initial recommendation was to pull those additional funds out of public safety fund balance. Once he has the final figures, the city will prepare an ordinance to present to Council for their approval.

Mayor Shaw congratulated Fire Chief on the birth of their daughter.

With no further comments, the meeting was adjourned.

Respectfully,
Barbara Gollhofer
City Clerk

CITY OF JOPLIN						
FINANCIAL SUSTAINABILITY UPDATE						
AS OF SEPTEMBER 6, 2018						
OPTION NUMBER	OPTION DESCRIPTION	PRIOR COUNCIL ACTION	STATUS UPDATE	NEXT STEPS	FY 19 PROPOSED BUDGET IMPACT	ESTIMATED TIMELINE
Revenues:						
Item #1	Use Tax	Placed on August Ballot	Voters defeated by 54.6%	Review by Finance Committee	Not included	Oct-18
Item #2	Sales Tax	N/A	N/A	Review by Finance Committee	Not included	Oct-18
Item #3	Property Tax	N/A	N/A	Review by Finance Committee	Not included	Oct-18
Item #4	Completion of TIF's	N/A	N/A	N/A	Not included	Five to Six Years
Item #5	Telephone Franchise Taxes	N/A	Continue Legal Process	N/A	Not included	Unknown
Item #6	Review Pool Admission Fees	Develop Ordinance for 2019 swim season	Staff working on ordinance	Bring Ordinance to Agenda	Included	No later than December 2018
Expenditures:						
Option #1	Close P&F Pension Plan to New Members	Evaluate & Research Option	Staff to begin research	Hire Actuary, Contact LAGERS, Research Funding Sources	Not included	Unknown
Option #2	Reduce Minimum Staffing at Certain Fire Stations	Research minimum staffing impact and information from other cities	Staff to begin research	Gather Additional Information from other cities	Not included	No later than December 2018
Option #3	Justify Overtime	Approve implementation of policy	Staff develop Overtime Justification Policy & Procedures	Write Policy for Personnel Board Action; Council Action	Included	No later than December 2018

		PRIOR			FY 19 PROPOSED	
OPTION	OPTION	COUNCIL	STATUS	NEXT	BUDGET	ESTIMATED
NUMBER	DESCRIPTION	ACTION	UPDATE	STEPS	IMPACT	TIMELINE
Option #4	Adopt Take Home Vehicle Policy	Approve implementation of policy	Staff develop Take Home Car Policy and Fleet Reduction	Write Policy for Council Review and City Manager Approval; Build Parking Lot	Included	No later than December 2018
Option #5	Require Fire Department to follow Call Back Policy	Implement on November 1, 2018	N/A	Follow Up with Fire Department	Included	1-Nov-18
Option #6	Explore Work Period Ordinance for Public Safety	Research work period impact	Staff to begin research	Assemble information and make recommendation	Not included	No later than December 2018
Option #7	Close Police South Station	Approve closing South Station	Staff has identified Leased Property with Newton County Sheriff	Evaluate Lease Option; Close South Station	Included	No later than December 2018
Option #8	Reduce Police Captains from 4 to 3	Council rejected this option	None	None	None	None
Option #9	Review Usage of Sworn Police vs. Civilians in Certain Positions	Further evaluate for implementation	Staff to begin research	Assemble additional information	Not included	No later than December 2018
Option #10	Phase Out Paying Extra Shifts for Exempt Fire & Police	Implement on November 1, 2018	N/A	Follow Up with Police and Fire Departments	Included	1-Nov-18
Option #11	Cease CALEA Certification not Practices	Council rejected this option	Staff would like the opportunity to discuss this option further	TBD	Not included	TBD
Option #12	Reduction in Court Staff	Approve option	None	Follow Up with Human Resources and Municipal Court	Partially Included	Upon opening in position
Option #13	Reduce Annual Support to Chamber	Tabled for discussion during Budget Work Sessions	Issues & Options Item	Awaiting Further Direction	Not included	TBD

		PRIOR			FY 19 PROPOSED	
OPTION	OPTION	COUNCIL	STATUS	NEXT	BUDGET	ESTIMATED
NUMBER	DESCRIPTION	ACTION	UPDATE	STEPS	IMPACT	TIMELINE
Option #14	Eliminate Clothing Allowance Stipend	Implement on November 1, 2018	N/A	Follow Up with Human Resources and Police Department Assemble information and make recommendation	Included	1-Nov-18
Option #15	Review Travel, Publications, Memberships & Uniform Practices	Approve implementation of policies	Staff to begin research		Included	No later than December 2018
Option #16	Include Athletic Complex Operations in Parks/Stormwater Sales Tax Renewal	Approve option	N/A	Include in Tax Renewal Process	Not included	Tax sunsets on March 31, 2022
Option #17	Pay Off Joe Becker Stadium Debt	Approve option	Waiting for first callable option	Evaluate Payoff ability	Not included	Oct-19
Option #18	Research Fire Department Equipment	Approved this option to include with independent review of Fire Department	Waiting for FY 2019 proposed budget review	Staff develop RFP for Fire Department review	Not included	During FY 2019
Option #19	Reduce the Number of K-9's	Tabled until time for K-9 replacement	N/A	N/A	Not included	Unknown
Option #20	Reduce the Number of Motorcycles	Approve reduction of motorcycles from 4 to 2	Motorcycle leased terminated	None	Included	Complete
Option #21	Reduce Telephone Costs	Approve option	Waiting for FY 2019 proposed budget review	Acquire equipment and continue implementation by staff	Partially included	During FY 2019
Option #22	Reduce Museum Subsidy	Tabled for discussion during Budget Work Sessions	Issues & Options Item	Awaiting Further Direction	Not included	TBD
Option #23	Eliminate Holiday Pay/Accruals for Seasonals	Approve option	Staff revise Personnel Rules & Regulations	Present revised Rules & Regulations to Personnel Board; City Council	Included	No later than December 2018

OPTION NUMBER	OPTION DESCRIPTION	PRIOR COUNCIL ACTION	STATUS UPDATE	NEXT STEPS	FY 19 PROPOSED BUDGET IMPACT	ESTIMATED TIMELINE
Option #24	Eliminate Steps for Seasonals	Approve option	Staff revise Salary Administration Plan for Seasonals	Present revised Plan to City Council	Included	No later than December 2018
Option #25	Explore Options for old Iron Gates City Hall	Approve exploring options for this facility	Legal working on title	Staff explore options for facility-no deed restrictions found	Not included	During FY 2019
Option #26	Explore Elimination or Reduction of Lobbyist Services	Council rejected this option	None	None	None	None
Option #27	Establish Pool Vehicle Policy	Approve option	Staff develop Pool Vehicle Policy	Write Policy for Council Review and City Manager Approval	Included	No later than December 2018
<i>Improve Operations, Policies and Employee Matters:</i>						
Option #1	Perform Outside Independent Review of Department Operations	Approve option with Fire Department review during FY 2019	Waiting for FY 2019 proposed budget review	Staff develop RFP for Fire Department review	Included	During FY 2019
Option #2	Combine Full-Time Clerk and Senior Clerk Titles	Approve option	Staff revise Salary Administration Plan	Present revised Plan to City Council	Included	1-Nov-18
Option #3	Correct Promotional Pay	Approve option	Staff revise Personnel Rules & Regulations	Present revised Rules & Regulations to Personnel Board; City Council	Included	No later than December 2018
Option #4	Change Policy to Correct Timing of Raises, Longevity and other Pay Items	Approve option	Staff revise Personnel Rules & Regulations	Present revised Rules & Regulations to Personnel Board; City Council	Included	1-Nov-18

