

**JOPLIN CITY COUNCIL  
INFORMAL MEETING NOTES  
SEPTEMBER 4, 2018**

Mayor Shaw called the September 4, 2018 Informal Meeting of the Joplin City Council to order at 5:15 p.m.

In attendance were Council Members: Taylor Brown, Melodee Colbert-Kean, Doug Lawson, Anthony Monteleone; Diane Reid Adams, Mayor Gary Shaw, Ryan Stanley, Phil Stinnett, and Jim West. Also, in attendance were City Manager Sam Anselm and City Attorney Peter Edwards.

**Priority Based Budgeting Overview**

Taylor Cunningham, Assistant to the City Manager, presented this informational overview about what PBB is and is not. PBB provides a comprehensive review of the city's operating budget, identifying and ranking programs and services offered on the basis of the community's priorities.

The process can be broken down into five distinct steps:

- 1) Determine and clarify vision/results: why does our organization exist? What is our organization in the business to provide? Organizational goals: what do we want to be? Two sets of results were created: community-oriented and governance-oriented.
- 2) Identify programs and services; what do we do? A group of people working together to deliver a service to identifiable users; programs are action oriented and easy to understand.
- 3) Allocate costs/resources to programs: comprehensive cost information for each program; estimated staff time and other costs; identify any revenues; personnel vs. non-personnel costs.
- 4) Score programs based on results: departments scored programs against results: level of mandate to provide; cost recovery; change in demand; peer reviewed scored programs; and how much does each program contribute to achieving each result.
- 5) Online PBB tool: sorting information; visual representation of how City allocates resources; how programs rank relative to each other.

The city council members thanked Taylor for her presentation and stated it helped them understand the program better. Taylor and City Manager Anselm answered questions from council members.

City Manager Anselm stated the city council will have the opportunity to review the program after he updates the scoring on the programs.

Taylor stated it takes time to get data and numbers in the right programs.

Mayor Shaw stated that perhaps PBB could be used as a positive tool to better inform our citizens of what the city is doing with their resources.

Submitted,

Barbara J. Gollhofer, City Clerk